

City of Litchfield – Heritage Preservation Commission

AGENDA PACKET

Monday, July 26, 2021 - 6:30 P.M.

AGENDA

Monday, July 26, 2021 - 6:30 P.M.

I. **CALL TO ORDER**

- A. ROLL CALL/DETERMINATION OF QUORUM
- B. ANNOUNCEMENT OF ADDITIONAL ITEMS

II. **MINUTES**

- A. Historic Preservation Meeting – June 28, 2021

III. **PUBLIC HEARING:** None.

IV. **OLD BUSINESS**

- A. *Bench Photos and Narratives*
- B. *Up to 15 Topics for the FAQ*

V. **NEW BUSINESS:** None.

VI. **REPORTS** - None.

VII. **ANNOUNCEMENTS**

- A. Next meeting will be Monday, August 23, 2021 at 6:30 in City Hall

VIII. **AJOURNMENT**

CALL TO ORDER

MINUTES

HISTORIC PRESERVATION MEETING –
JUNE

I. CALL TO ORDER –

A regular meeting of the Historic Preservation Commission on Monday, June 28, 2021, commencing at 6:31 p.m. was called to order by Chair Kotelnicki. A quorum was established.

A. ROLL CALL:

Commissioner (Chair)	Darlene Kotelnicki	Present
Commissioner	Sid Willson	Present
Commissioner	Rick Beecroft	Present
Commissioner (Plan. Comm. Rep)	Mike Flaata	Present
Commissioner	Kevin Hovey	Present
Commissioner	Dave Welker	Present
Commissioner	Holly Flemming	Present
Ex-officio	Bill Hicks	Present

II. MINUTES TO APPROVE – May 24, 2021 MOTION: To approve as submitted Rick/Holly/Passed unanimously by a voice vote.

II. PUBLIC HEARING –

226 Sibley Ave N

- A. Open public hearing at 6:38 p.m.
- B. Declaration of Conflict of Interest: None Ex-parte: Darlene stated she asked for colors of paint and assisted getting the second page Scope of Work to the applicant.
- C. Review of Proper Notification - Per City
- D. Introduction of Completed Application by Commission: The property owner is replacing his bulkhead and transom, exterior lights, and adding an awning.
- E. Presentation by Applicant or Designee: No one present
- F. Comments from Other Interested Parties: Connie Lies 640 E 2nd St. asked a question about the windows.
- G. Closure of Public Hearing at 6:48 p.m.

- H. MOTION: Due process was followed (Mike/Sid/Passed unanimously by a voice vote).
- I. Checklist: 8 Yes 0 No 2 N/A
- J. Findings of Fact: Completed with checklist.
- K. MOTION: To approve the application amended to include paint colors as submitted by the applicant to the Chair (Kevin/Dave/Passed unanimously by a voice vote). The HPC recommends this work would qualify for the city's facade grant.

136 Marshall Ave N

- A. Open public hearing at 6:56 p.m.
- B. Declaration of Conflict of Interest: Kevin declared a conflict of interest and did not participate in the discussion or vote. Ex-parte: None

- C. Review of Proper Notification - Per City
- D. Introduction of Completed Application by Commission: The property owner is replacing the rain gutters on the south side of the building.
- E. Presentation by Applicant or Designee: Connie Lies is present to represent GLOHAI as requested by a letter from their president.
- F. Comments from Other Interested Parties: None
- G. Closure of Public Hearing at 7:01 p.m.

- H. MOTION: Due process was followed (Mike/Rick/Passed unanimously by a voice vote).
- I. Checklist: 6 Yes 0 No 4 N/A
- J. Findings of Fact: Completed and with checklist.
- K. MOTION: To approve the application submitted (Rick/Dave/Passed unanimously by a voice vote). This work does not include any public money and would qualify for the city's facade grant.

IV. **OLD BUSINESS** –

- A. Second CLG Grant - Darlene reported she got an email from Michael Koop this afternoon saying we were approved for the FAQ grant. At the next meeting, we will need to discuss what topics we should include. Please bring ideas and suggestions.

- B. RFP for second CLG Grant - The RFP is done and can be sent out when the contract is signed and it has been reviewed by the city.

- C. Bench Photos from Historic Context Report - The tally was attached and we have completed numbers one to three. Rick suggested "homework" since it is available on line. Bring requests to the next meeting.

V. **NEW BUSINESS** –

- A. HF 560 - Darlene talked to Rep. Dean Urdahl and we are in the bonding bill for \$2.5 million. If it passes, Litchfield and Virginia will each get \$2.5 million and be pilot projects for a larger grant in the next biennium. We will know on or before June 30. Basic discussion about aspects for this opportunity. No decisions or recommendations. We will wait to see if it passes.

- B. HPC/Planning Commission Appointment - Kevin resigned from the committee and we need to appoint a replacement. There was discussion about the purpose and outcome of the committee. MOTION: To appoint Holly Flemming to the committee (Dave/Rick/Passed unanimously by a voice vote).

June 28, 2021

VI. REPORTS - MMDC Minutes - No questions.

VII. ANNOUNCEMENTS -

A. Next meeting will be Monday, July 26, 2021 at 6:30 pm in City Hall.

VIII. ADJOURNMENT – 8:00 pm

DARLENE KOTELNICKI
CHAIRPERSON

PUBLIC HEARING

OLD BUSINESS

1.

2.

NEW BUSINESS

REPORTS

ANNOUNCEMENTS

AJOURNMENT