

*City of Litchfield – Heritage Preservation Commission*

# AGENDA PACKET

*Monday, February 23, 2026– 6:30 P.M.*

**AGENDA**

Monday, February 23, 2026 - 6:30 P.M.

**I. CALL TO ORDER**

- A. ROLL CALL/DETERMINATION OF QUORUM
- B. ANNOUNCEMENT OF ADDITIONAL ITEMS

**II. MINUTES**

- A. Historic Preservation Meeting – January 26, 2026

**III. PUBLIC HEARING: None**

**IV. OLD BUSINESS:**

- A. State Historic Building Grant Update

**V. NEW BUSINESS: None**

**VI. REPORTS: None.**

**VII. ANNOUNCEMENTS**

- A. Next meeting will be Monday, March 23, 2026 at 6:30 in City Hall

**VIII. ADJOURNMENT**

# MINUTES

**I. CALL TO ORDER –**

A regular meeting of the Historic Preservation Commission on Monday, January 26, 2026, commencing at 6:30 p.m. was called to order by Chair Kotelnicki. A quorum was established.

A. ROLL CALL:

Commissioner (Chair) Darlene Kotelnicki Present

Commissioner (Meeker County Historical Society Rep.) Connie Lies Present

Commissioner Rick Beecroft Present

Commissioner (Plan. Comm. Rep) John Mueller Present

Commissioner Dave Welker Present

Commissioner Holly Flemming Present

Ex-officio Bill Hicks Present

**II. MINUTES TO APPROVE – MOTION:** To approve as submitted (Rick/Dave/Passed unanimously by a voice vote).

**III. PUBLIC HEARINGS: PUBLIC HEARINGS:**

**215 Sibley Ave. North**

A. Open public hearing at 6:35 p.m.

B. Declaration of Conflict or ex-parte: None

C. Review of Proper Notification - Per City

D. Introduction of Completed Application by Commission: Darlene reviewed the COA that includes new second story windows.

E. Presentation by the property owner or designee: John Braun reviewed his application. Photos and diagrams were discussed.

F. Comments from Other Interested Parties: None

G. Closure of Public Hearing at 6:42 p.m. The commissioners discussed the application. Connie Lies asked what the arch is filled with and John replied bricks. Darlene asked what material the windows were made from and John replied wood.

H. **MOTION:** The due process was followed (Rick/Holly/ Approved unanimously by a voice vote).

I. Checklist: Completed Yes 5 No 0 NA 5

J. Findings of Fact: completed

K. **MOTION:** To approve COA as submitted (Rick/Dave/Passed unanimously by a voice vote).

IV. **OLD BUSINESS - State Historic Building Grant :** Darlene reported the council has had one work session about criteria and guideline for the grant. There is another one scheduled next week and will go to the council after that. The city has received the final copy of the agreement from the state. There are 27 applicants at this time.

V. **NEW BUSINESS:** The commissioners were reminded about the list of 2026 dates in the packet..

VI. **REPORTS - NONE**

VII. **ANNOUNCEMENTS** – Darlene reviewed the upcoming meetings in relation to the Downtown Facade Grant.

A. The next meeting will be Monday, February 23, 2026 at 6:30 pm at City Hall.

VII. **ADJOURNMENT** – 6:54 p.m.

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DARLENE KOTELNICKI  
CHAIRPERSON