

City of Litchfield - City Council

AGENDA PACKET

Monday, April 6, 2026 - 5:30 P.M.

AGENDA

Monday, April 6, 2026 - 5:30 P.M.

I. **CALL TO ORDER**

A. **ROLL CALL/DETERMINATION OF QUORUM**

B. **PLEDGE OF ALLEGIANCE**

II. **CONSENT AGENDA**

A. **MINUTES: (Packet)**

1. City Council Meeting – March 16, 2026

B. **FINANCIAL REPORTS: (Packet)**

1. Electronic and Wire Transfer Report

C. **CLAIMS: (Packet)**

1. Computer List of Bills

D. **OTHER PAYMENTS: (Packet)**

1. Litchfield Municipal Airport 6 Unit T-Hangar Project – Resolution No. 26-4-60

E. **ORDINANCES - SECOND READINGS: (Packet)**

1. Ordinance No. 837 – Resolution No. 26-4-57

2. Ordinance No. 838 – Resolution No. 26-4-58

3. Ordinance No. 839 – Resolution No. 26-4-59

F. **LICENSES:**

1. Sales on Public Property – See listing

G. **OTHER ROUTINE MATTERS: None**

H. **COMMUNICATIONS: (Packet)**

1. Minutes and Reports:

a. Personnel Committee Minutes – 3/31/26

III. **TIMED ITEMS**

IV. **ACKNOWLEDGMENT OF AUDIENCE / PRESENTATIONS**

A. **WASTE MANAGEMENT**

V. COMMISSION RECOMMENDATIONS

VI. COMMITTEE REPORTS

VII. LEGAL CONSIDERATION

VIII. BUSINESS

- A. WASTEWATER DAF (Packet)
- B. GOLF COURSE MANAGER POSITION (Memo)
- C. LARC (Memo)(Packet)
 - 1. Gun Show Request
 - 2. Summer Hours
- D. COUNCIL MEMBER ALLEN REQUEST (Packet)
- E. COMMUNITY SIGN (Memo)
- F. TREE REPLACEMENT (Memo)
- G. HRA BOARD APPOINTMENT (Packet)

IX. ADDITIONAL ITEMS

X. ANNOUNCEMENTS

XI. ADJOURNMENT

CALL TO ORDER

CONSENT AGENDA

MINUTES

I. CALL TO ORDER.

A regular meeting of the City Council of the City of Litchfield was held in the City Council Chambers at the City Hall Monday, March 16, 2026, commencing at 5:30 p.m. Mayor Dingmann called the meeting to order.

A. ROLL CALL:

Mayor	Ron Dingmann	Present
Council Member-at-Large	Malinda Larson	Present
Council Member Ward I	Eric Mathwig	Excused
Council Member Ward II	Darlene Kotelnicki	Present excused at 5:52 p.m.
Council Member Ward III	Betty Allen	Present
Council Member Ward IV	John Carlson	Present
Council Member Ward V	Bob Powers	Present
City Administrator	Dave Cziok	Present
Operations Coordinator	Mario Provencher	Present
Operations Engineer	Mike Geers	Present
Police Chief	Pat Fank	Present
LARC Director	Owen Boerema	Present
City Attorney	Emily Wood	Present
City Engineer	Chuck DeWolf	Present
Litchfield Rail	Brent Schacherer	Present
KLFD	Tim Bergstrom	Present

B. PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA -

Each item on the Consent Agenda was considered. City Administrator Cziok requested that the Council pull Resolution No. 26-3-40, the adopted golf course rates, from the consent agenda for further discussion. (See IX. Additional Items A.) No items were added or deleted.

A. COUNCIL MINUTES TO APPROVE:

1. City Council Meeting – March 2, 2026

B. FINANCIAL REPORTS TO APPROVE:

1. Electronic and Wire Transfer Report

C. CLAIMS TO AUTHORIZE FOR PAYMENT –

1. Computer List of Bills for \$331,729.22

D. OTHER PAYMENTS:

1. LARC Project –

**CITY OF LITCHFIELD
RESOLUTION NO. 26-3-45
AUTHORIZE PAYMENTS FOR LARC PROJECT**

WHEREAS, contracts have been awarded for the above titled item, and

WHEREAS, recommendation has been made and is on file to approve these payments,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby approves the following payments for the LARC project totaling \$193,131.75 as attached and on file:

Ford Metro, Inc./Invoice No. 300759 in the amount of \$13,351.26

Kraft Mechanical LLC/Invoice No. 41880-R1 in the amount of \$167,430.49

Electrical Production Services/Invoice No. 24615 in the amount of \$12,350.00

Adopted by the City Council this 16th day of March, 2026.

Attest:

Approved:

OPERATIONS COORDINATOR

MAYOR

E. ORDINANCES – SECOND READINGS: None.

F. LICENSES:

- 1. Lawful Gambling Permit
 - a. Litchfield Baseball Association

**CITY OF LITCHFIELD
RESOLUTION NO. 26-3-46
LAWFUL GAMBLING PERMIT FOR
AN EXEMPT ORGANIZATION
LITCHFIELD BASEBALL ASSOCIATION**

WHEREAS, an application for a lawful gambling license exemption was considered from the Litchfield Baseball Association,

March 16, 2026

Resolution No. 26-3-46 – Cont’d.

NOW, THEREFORE, BE IT RESOLVED to approve the application for an Exemption from a Lawful Gambling license for Litchfield Baseball Association. on July 10, 2026 at Optimist Park, 710 E. 10th Street, Litchfield, and to direct submittal of a copy of this resolution with their application to the State Gambling Control Division.

Adopted by the City Council this 16th day of March, 2026.

Approved:

Attest:

MAYOR

OPERATIONS COORDINATOR

G. OTHER ROUTINE MATTERS:

1. Employment Offer

**CITY OF LITCHFIELD
RESOLUTION NO. 26-3-50
EMPLOYMENT OFFER FOR
PART-TIME POSITIONS**

WHEREAS, the City needs employees for part-time positions; and

WHEREAS, the funds to fill these positions were approved in the 2026 Budget; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Litchfield to offer 2026 part-time employment with the City of Litchfield, to the following:

Department

Re-Hires

New Hires

Liquor

Trevor Rieck

Adopted by the City Council this 16th day of March, 2026.

Approved:

Attest:

MAYOR

OPERATIONS COORDINATOR

H. COMMUNICATIONS TO REVIEW :

March 16, 2026

1. Minutes & Reports:
 - a. Planning Commission Minutes – March 9, 2026
 - b. Personnel Committee Minutes – March 10, 2026

After review, it was moved by Council Member Larson, seconded by Council Member Powers, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 26-3-54
APPROVING CONSENT AGENDA**

WHEREAS, the Consent Agenda has been assembled and presented; and

WHEREAS, all requests to have items removed have been duly noted,

NOW, THEREFORE, BE IT RESOLVED to approve the Consent Agenda as presented except for items, if any, which were requested to be removed for individual consideration.

Adopted by the City Council this 16th day of March, 2026.

Attest:

Approved:

OPERATIONS COORDINATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

III. TIMED ITEMS – None.

IV. ACKNOWLEDGEMENT OF AUDIENCE/PRESENTATIONS – None.

V. COMMISSION RECOMMENDATIONS –

A. PLANNING COMMISSION

1. Preliminary & Final Plat, Vacations, Rezoning, Site Plan Review and Variances – By Meeker Memorial Hospital at 612 S. Sibley, 700 S. Sibley, 25 W. Lockerbie Street, and 109 W. Lockerbie Street

March 16, 2026

City Planner Rybak provided the findings and recommendations of the Planning Commission. The expansion project at the Meeker Memorial Hospital and Clinics campus includes removal of the 1952 and 1970 buildings, followed by additions off the south and east sides of the 2009 building. The purpose of the project is to consolidate hospital and clinic operations on a single campus, and to modernize facilities. The City previously approved the vacation of a portion of Lockerbie Street and Ramsey Avenue, which allows the hospital campus to expand into properties it owns to the south conditioned on approvals at this meeting.

After review, it was moved by Council Member Carlson, seconded by Council Member Larson, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 26-3-52
GRANT PRELIMINARY PLAT, FINAL PLAT, SITE PLAN, AND VARIANCE APPROVAL FOR
A HOSPITAL EXPANSION TO MEEKER MEMORIAL HOSPITAL
FOR PROPERTY LOCATED AT 612 SOUTH SIBLEY AVENUE, 700 SOUTH SIBLEY AVENUE,
25 WEST LOCKERBIE STREET AND 109 WEST LOCKERBIE STREET**

WHEREAS, the applicant is requesting approval of a preliminary and final plat, a site plan and two variances to facilitate an expansion project at Meeker Memorial Hospital and Clinics, and

WHEREAS, the subject properties are located at 612 South Sibley Avenue, in the B-1 Limited Business District, and 700 South Sibley Avenue, 25 West Lockerbie Street and 109 West Lockerbie Street, in the R-2 Residence District, and

WHEREAS, a change in zoning, to the B-1 Limited Business District, for the properties located at 700 South Sibley Avenue, 25 West Lockerbie Street, and 109 West Lockerbie Street, has been requested concurrently with the platting, site plan and variance requests, and

WHEREAS, the applicant has requested preliminary and final plat approval of the plat titled “Meeker Memorial Hospital and Clinics”, and

WHEREAS, the applicant has requested site plan approval of the proposed development, and

WHEREAS, the applicant has requested a variance of 18 feet, for a maximum principal structure height of 58 feet where the maximum allowed is 40 feet, and a variance of 212 parking spaces, to provide 341 spaces where 553 spaces are required, and

WHEREAS, the Planning Commission reviewed the requests and held the public hearing on March 9, 2026, and

WHEREAS, the Litchfield Planning Commission, upon review of the findings of fact, as follows, has recommended that the requests be approved and they referred the application to the City Council for final action, and

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Litchfield approves the applicants’ requests based on the following findings of fact:

Resolution No. 26-3-52 – Cont'd.

1. The preliminary and final plat conform to all relevant requirements of Chapter 152 Subdivisions, as well as all relevant requirements of the B-1 District;
2. The site plan and overall development are consistent with the future land use map guidance of “Public/Institutional”;
3. The site plan design gives due consideration to adjacent properties and mitigates impacts on these property owners;
4. The site plan complies with all applicable regulations of the Zoning Ordinance, except for the two areas for which the variances have been requested;
5. The variance requests satisfy all variance criteria and there are practical difficulties caused by the application of the height and parking ordinance requirements on the proposed development.

NOW THEREFORE, BE IT FURTHER RESOLVED that the City Council’s approval of the preliminary plat, final plat, site plan and variance requests is subject to the following conditions:

1. Construction must adhere to the approved site plan.
2. Any alterations to the site plan shall be submitted to City Staff for determination on whether they are minor or major. Any major alteration shall require a site plan amendment, with review by the Planning Commission and City Council.
3. Final plans shall be submitted for review and approval at the time of a building permit application and shall conform to all applicable requirements within the Zoning Ordinance.
4. 317 parking stalls shall be constructed, with 24 additional stalls to be constructed if need arises.
5. All comments and conditions found in the memo dated February 23, 2026 by Chuck DeWolf, City Engineer, must be addressed and submitted to the City for review and approval.
6. All comments and conditions by Tracy Schnell, MnDOT, found in the email dated February 26, 2026 must be addressed and submitted to MnDOT for review and approval.
7. The applicant is responsible for obtaining any permits necessary from any regulatory agencies.

Property legally described as:

Resolution No. 26-3-52 – Cont'd.

Parcel 1:

The East Twenty-five (25.0) feet of the North One Hundred Thirty-five (135.0) feet of Lot Four (4); Lot One (1), less the South 19.41 feet thereof;

ALSO

Beginning at a point Ten (10.0) feet West of the Southwest corner of Lot One (1) of Block "I" of Butler's Addition to the City of Litchfield; thence due West Thirty-five (35.0) feet to a point on the South line of Lot Four (4) of Block "I" of said Butler's Addition; thence due North Forty (40.0) feet; thence due East Thirty-five (35.0) feet; thence due South Forty (40.0) feet to the point of beginning, all being a part of Lots One (1) and Four (4) in Block "I" of Butler's Addition to the City, formerly Town and Village, of Litchfield, together with that part of the vacated alley lying between said Lots One (1) and Four (4), and described as follows: Beginning at the Northwest corner of said Lot One (1), Block "I," thence running South along the West line of Lot One (1), 155.59 feet; thence West Ten (10) feet; thence North 20.59 feet; thence West Ten (10) feet to the East line of said Lot Four (4); thence North along the East line of said Lot Four (4), One Hundred Thirty-five (135.0) feet to the north line of said Lot Four (4); thence East Twenty (20.0) feet to the point of beginning.

Meeker County, Minnesota Abstract Property

Parcel 2:

Part of Lot Four (4), Block I, Butler's Addition to the City, formerly Village, of Litchfield, described as follows:

Beginning at the Northwest corner of said Lot Four (4); thence East along the North line of said lot, 115.00 feet; thence South and parallel with the West line of said lot, 95.0 feet; thence West 115.0 feet, parallel with the North line of said lot; thence North 95.0 feet, along the West line of said lot to the point of beginning.

Meeker County, Minnesota Abstract Property

Parcel 3:

Lot One (1) and the East 15 feet of Lot Four (4), Block H, Butler's Addition to the City of Litchfield, formerly Village and Town of Litchfield, together with all that part of the vacated North and South alley between Lots One (1) and Four (4), LESS the South 75 feet of said Lots One (1) and Four (4) and the South 75 feet of the North and South alley between said Lots One (1) and Four (4), Meeker County, Minnesota.

Abstract Property

Parcel 4:

Block "D" of Butler's Addition to the City, formerly Village, of Litchfield, according to the plat thereof on file and of record in the office of the Register of Deeds of said Meeker County.

AND

The North 85 feet of Lot Two (2), Block E, Butler's Addition to the City of Litchfield and the South 10 feet of the vacated East-West alley, Meeker County, Minnesota.

AND

Lot One (1), Block E, Butler's Addition to the City of Litchfield, including the North Half (N 1/2) of the vacated East and West alley abutting thereon.

AND

The South ninety (90) feet of Lot Two (2), Block E of Butler's Addition to the City of Litchfield.

AND

South Ramsey Avenue (platted as Ramsey Avenue) between West Pacific Street (platted as Pacific Street) and West Lockerbie Street (platted as Lockerbie Street), vacated by Ordinance No. 716 passed February 20, 2007, filed February 27, 2007, as Document No. 345905.

Meeker County, Minnesota
Abstract Property

Adopted by the City Council this 16th day of March, 2026.

Approved:

Attest:

MAYOR

OPERATIONS COORDINATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

After review, it was moved by Council Member Larson, seconded by Council Member Powers, to adopt the following:

March 16, 2026

**CITY OF LITCHFIELD
RESOLUTION NO. 26-3-47
FIRST READING OF ORDINANCE NO. 837
FOR A CHANGE OF ZONING AT
25 & 109 WEST LOCKERBIE STREET AND 700 SOUTH SIBLEY AVENUE**

WHEREAS, Meeker Memorial Hospital applied for a change of zoning of the properties located at 25 and 109 West Lockerbie Street, from R-2 Residence to B-1 Limited Business, and

WHEREAS, the Planning Commission held a public hearing to consider the change of zoning on March 9, 2026 at City Hall after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the Assistant City Administrator and all interested and affected persons were given the opportunity to voice their concerns and be heard, and

WHEREAS, there were no objections received at the hearing, and

WHEREAS, the Planning Commission voted to recommend that the City Council approve the request, and

WHEREAS, the request satisfies all criteria in Chapter 154, Section 9.8, C, rezoning approval criteria, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield that this be the First Reading of Ordinance No. 837 to change the zoning from R-2 to B-1, for the property described as follows:

Parcel No. 27- 1283000, legally described as follows:

The East Twenty-five (25.0) feet of the North One Hundred Thirty-five (135.0) feet of Lot Four (4); Lot One (1), less the South 19.41 feet thereof;

ALSO

Beginning at a point Ten (10.0) feet West of the Southwest corner of Lot One (1) of Block "I" of Butler's Addition to the City of Litchfield; thence due West Thirty-five (35.0) feet to a point on the South line of Lot Four (4) of Block "I" of said Butler's Addition; thence due North Forty (40.0) feet; thence due East Thirty-five (35.0) feet; thence due South Forty (40.0) feet to the point of beginning, all being a part of Lots One (1) and Four (4) in Block "I" of Butler's Addition to the City, formerly Town and Village, of Litchfield, together with that part of the vacated alley lying between said Lots One (1) and Four (4), and described as follows: Beginning at the Northwest corner of said Lot One (1), Block "I," thence running South along the West line of Lot One (1), 155.59 feet; thence West Ten (10) feet; thence North 20.59 feet; thence West Ten (10) feet to the East line of said Lot Four (4); thence North along the East line of said Lot Four (4), One Hundred Thirty-five (135.0) feet to the north line of said Lot Four (4); thence East Twenty (20.0) feet to the point of beginning.

Meeker County, Minnesota Abstract Property

Parcel No. 27- 1288000, legally described as follows:

Part of Lot Four (4), Block I, Butler's Addition to the City, formerly Village, of Litchfield, described as follows:

Beginning at the Northwest corner of said Lot Four (4); thence East along the North line of said lot, 115.00 feet; thence South and parallel with the West line of said lot, 95.0 feet; thence West 115.0 feet, parallel with the North line of said lot; thence North 95.0 feet, along the West line of said lot to the point of beginning.

Meeker County, Minnesota Abstract Property

March 16, 2026

Resolution No. 26-3-47 – Cont'd.

Parcel No. 27- 1275000, legally described as follows:

Lot One (1) and the East 15 feet of Lot Four (4), Block H, Butler's Addition to the City of Litchfield, formerly Village and Town of Litchfield, together with all that part of the vacated North and South alley between Lots One (1) and Four (4), LESS the South 75 feet of said Lots One (1) and Four (4) and the South 75 feet of the North and South alley between said Lots One (1) and Four (4), Meeker County, Minnesota.

Abstract Property

Adopted by the City Council this 16th day of March, 2026.

Approved:

Attest:

MAYOR

OPERATIONS COORDINATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

Mayor Dingmann opened the public hearing at 6:54 p.m. March 16, 2026, to consider vacating public right-of-way and public easement in Butler's Addition to the Village of Litchfield.

An attendance list is on file. There were no oral or written comments. It was moved by Council Member Powers, seconded by Council Member Larson to close the public hearing at 6:54 p.m. The motion passed with 5 votes in favor and 0 against.

After review, it was moved by Council Member Powers, seconded by Council Member Larson, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 26-3-48
FIRST READING OF ORDINANCE NO. 838
FOR AN EASEMENT VACATION
VACATING PUBLIC RIGHT-OF-WAY AND PUBLIC EASEMENT
IN BUTLER'S ADDITION TO THE VILLAGE OF LITCHFIELD**

WHEREAS, Meeker Memorial Hospital has requested the vacation of certain public rights-of-way and easements located in Butler's Addition to the Village of Litchfield, and

WHEREAS, said request includes vacating the alleys as shown and dedicated on the plat within Block D, Butler's Addition to the Village of Litchfield, Meeker County, Minnesota indicated on the attached Exhibit: Vacated Area 1; and

March 16, 2026

Resolution No. 26-3-48 – Cont'd.

WHEREAS, said request includes vacating the utility easement, retained per Document No. 345905, Meeker County, Minnesota as indicated on the attached Exhibit: Vacated Area 2; and

WHEREAS, said request includes vacating the public utility easement, described per Document No. 244193, Meeker County, Minnesota as indicated on the attached Exhibit: Vacated Area 3; and

WHEREAS, the City Council held a public hearing to consider the vacation requests on March 16, 2026 at City Hall after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the Assistant City Administrator and all interested and affected persons were given the opportunity to voice their concerns and be heard, and

WHEREAS, there were no objections received at the hearing, and

WHEREAS, it is in the best interest of the public to grant the vacation requests,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield that this be the First Reading of Ordinance No. 838 to vacate the Public Right-of-Way and Public Easement in Butler's Addition to the Village of Litchfield, Meeker County, Minnesota, as follows and as attached Exhibits:

1. Vacated Area 1: An alley shall be vacated, legally described as:

The alleys as shown and depicted on the plat within Block D, BUTLER'S ADDITION TO THE VILLAGE OF LITCHFIELD, Meeker County, Minnesota.

2. Vacated Area 2: A utility easement shall be vacated, legally described as:

The utility easement, retained per Document No. 345905, Meeker County, Minnesota.

3. Vacated Area 3: A public utility easement shall be vacated, legally described as:

The public utility easement, described per Document No. 244193, Meeker County, Minnesota.

Adopted by the City Council on this 16th day of March, 2026.

Approved:

Attest:

OPERATIONS COORDINATOR

MAYOR

March 16, 2026

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

2. Future Land Use Map Amendment, Rezoning, and Site Plan Review – By Ryan Blad and Jared Nelson at 221 W. 11th Street

City Planner Rybak provided the findings and recommendations of the Planning Commission.

After review, it was moved by Council Member Carlson, seconded by Council Member Allen, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 26-3-49
GRANT A FUTURE LAND USE MAP AMENDMENT AND SITE PLAN APPROVAL
TO BNB RENTAL VENTURES LLC
FOR PROPERTY LOCATED AT 221 WEST 11TH STREET**

WHEREAS, the applicant is requesting approval of a future land use map amendment and site plan to allow the conversion of an existing church to an apartment building, and

WHEREAS, the subject property is located at 221 West 11th Street, in the R-1 Single-Family Residence District, and

WHEREAS, a change in zoning, to the R-3 Multifamily Residence District, has been requested concurrently with the future land use map amendment, and site plan requests, and

WHEREAS, the property is currently guided for Public Institutional use on the future land use map, and the applicant is requesting the guidance be changed to Medium Density Residential, to allow for the apartment use, and

WHEREAS, the applicant has requested site plan approval of the proposed change in use, and

WHEREAS, the Planning Commission reviewed the requests and held the public hearing on March 9, 2026, and

WHEREAS, the Litchfield Planning Commission, upon review of the findings of fact, as follows, has recommended that the requests be approved and they referred the application to the City Council for final action, and

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Litchfield approves the applicants' requests based on the following findings of fact:

1. The future land use map amendment is appropriate for this parcel and it furthers a major goal of the comprehensive plan, to offer additional diverse housing opportunities in Litchfield;
2. The proposed use will fit well in the area it is proposed, and there are a variety of existing land uses in the immediate area;
3. The site plan design gives due consideration to adjacent properties and mitigates impacts on these property owners;
4. The site plan complies with all applicable regulations of the Zoning Ordinance;

Resolution No. 26-3-49 – Cont'd.

NOW THEREFORE, BE IT FURTHER RESOLVED that the City Council's approval of the preliminary plat, final plat, site plan and variance requests is subject to the following conditions:

1. Construction must adhere to the approved site plan.
2. Any alterations to the site plan shall be submitted to City Staff for determination on whether they are minor or major. Any major alteration shall require a site plan amendment, with review by the Planning Commission and City Council.
3. Final construction plans and specifications shall be submitted to the City for review and approval. All improvements must be completed to City standards.
4. Any trees damaged through construction must be replaced.
5. The parking lot must be striped as shown on the site plan prior to occupancy.
6. The applicant must provide plans for a screening fence along the entirety of the east side of the southern parking area at the time of a building permit application.
7. The applicant must provide plans for a compliant trash enclosure at the time of a building permit application.
8. The developer shall indicate if there are any proposed changes to the existing sanitary sewer service and/or water service for the building. If changes are required, a plan shall be submitted detailing the improvements for review and approval.
9. If there is any additional expansion on the site (parking lots, buildings, etc.) either now or in the future, the developer will need to comply with the City's stormwater regulations at the time of the expansion.
10. The developer shall confirm that there is adequate space for emergency vehicles to maneuver in the parking lot.

Property legally described as:

All that part of Block 6 in the Town (now City) of Litchfield according to the plat on file and of record in the office of the Meeker County Recorder, described as follows: Commencing at the North Quarter corner of Section 11, Township 119 North, Range 31 West, Meeker County, Minnesota, thence South 88 degrees 52 minutes East along the north line of said Section 11 distant 87.8 feet; thence South 1 degree 3 minutes East distant 35.0 feet to the south line of so called Eleventh Street for a point of beginning; thence South 88 degrees 52 minutes East along said street line distant 285.2 feet; thence South 1 degree 3 minutes East distant 390.0 feet; thence North 88 degrees 57 minutes West distant 285.0 feet; thence North 1 degree 3 minutes West distant 400.75 feet more or less to the point of beginning.

Adopted by the City Council on this 16th day of March, 2026.

Approved:

Attest:

OPERATIONS COORDINATOR

MAYOR

March 16, 2026

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

After review, it was moved by Council Member Carlson, seconded by Council Member Powers, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 26-3-55
FIRST READING OF ORDINANCE NO. 839
FOR A CHANGE OF ZONING AT 221 WEST 11TH STREET**

WHEREAS, BNB Rental Ventures LLC applied for a change of zoning of the property located at 221 West 11th Street, from R-1 Single-Family Residential to R-3 Multifamily Residential, and

WHEREAS, the Planning Commission held a public hearing to consider the change of zoning on March 9, 2026 at City Hall after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the Assistant City Administrator and all interested and affected persons were given the opportunity to voice their concerns and be heard, and

WHEREAS, there were no objections received at the hearing, and

WHEREAS, the Planning Commission voted to recommend that the City Council approve the request, and

WHEREAS, the request satisfies all criteria in Chapter 154, Section 9.8, C, rezoning approval criteria, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield that this be the First Reading of Ordinance No. 839 to change the zoning of Parcel No. 27- 0291000 legally described as follows:

All that part of Block 6 in the Town (now City) of Litchfield according to the plat on file and of record in the office of the Meeker County Recorder, described as follows: Commencing at the North Quarter corner of Section 11, Township 119 North, Range 31 West, Meeker County, Minnesota, thence South 88 degrees 52 minutes East along the north line of said Section 11 distant 87.8 feet; thence South 1 degree 3 minutes East distant 35.0 feet to the south line of so called Eleventh Street for a point of beginning; thence South 88 degrees 52 minutes East along said street line distant 285.2 feet; thence South 1 degree 3 minutes East distant 390.0 feet; thence North 88 degrees 57 minutes West distant 285.0 feet; thence North 1 degree 3 minutes West distant 400.75 feet more or less to the point of beginning.

Adopted by the City Council this 16th day of March, 2026.

Approved:

Attest:

MAYOR

OPERATIONS COORDINATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

VI. COMMITTEE REPORTS –

A. PERSONNEL COMMITTEE

1. Golf Course Management

City Administrator Cziok reported that the golf course working group put time and effort into providing some recommendations relating to management of the golf course. He shared a number of options were looked at internally to get the pro shop operations up and running. Cziok discussed having a solution in which the topic was not back on the table every spring. In order to do that, a job description was provided to put one person in charge of both the green side and the pro shop side. He shared that there has been some conversation internally on whether we have a candidate who would be interested. City Administrator Cziok said potentially there is some interest but at this point the City would post the position and allow any City staff to express interest in that position.

Council Member Larson discussed various supervisors at the same level as the newly developed job description and the need to take the bulk of the golf course operations off administration’s plate. Council Member Carlson referred to it as a throwback model in which the City had one individual taking care of the entire course operations in the past.

After review, it was moved by Council Member Larson, seconded by Council Member Carlson, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 26-3-51
APPROVE GOLF COURSE MANAGER JOB DESCRIPTION AND
AUTHORIZE INTERNAL POSTING**

WHEREAS, City staff has reviewed the organizational needs; and

WHEREAS, administration reviewed the organizational needs with the Personnel Committee and the Golf Course Working Group; and

Resolution No. 26-3-51 – Cont'd.

WHEREAS, results of the discussions included development of Golf Course Manager job description; and

WHEREAS, a Golf Course Manager job description was developed for Council consideration,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby approves the position of Golf Course Manager and job description and authorizes an internal posting of said position.

Adopted by the City Council this 16th day of March, 2026.

Approved:

Attest:

MAYOR

OPERATIONS COORDINATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

2. City Planner

City Administrator Cziok spoke about finding someone multi-disciplined that could provide City Planning along with some other duties. He has had numerous conversations with his colleagues with some of them facing the same situation with City Planner positions. He shared that challenge becomes where does the Council want to focus their expertise, adding that staff would present a title that would align more with the Council priorities.

Cziok expressed the need for assistance with the downtown façade grant and the paperwork involved, adding that the City doesn't have staff currently that are ready to take that on. He discussed the Council's desire to pursue other grants opportunities available. He shared that there are policies that the City could adopt and improve upon. Cziok discussed special project coordination. He said while the hope with the City Planner position was to hire someone and, in a year, or two, be able to remove the City's contract with WSB. At this level, he said it would be difficult to remove that contract, but Cziok's goal would be to greatly reduce the need and utilize City Planner Rybak unless there was a significant project like the Meeker Memorial Hospital expansion and for attendance at Planning Commission meetings.

Council Member Larson spoke on discussions at the Personnel Committee meeting and the legalities that allow the City to rewrite a job description. She discussed closing the post and developing a new job description. City Administrator Cziok talked about establishing a position at a technician level that could assume some of the City Planner tasks along with some of the other needs that current staff isn't able to accomplish

March 16, 2026

After review, it was moved by Council Member Carlson, seconded by Council Member Larson, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 26-3-53
CLOSE CITY PLANNER POSITION AND REWRITE THE JOB DESCRIPTION**

WHEREAS, City staff developed a City Planner job description; and

WHEREAS, the city council approved said job description and authorized the posting;
and

WHEREAS, the City of Litchfield only received 3 applications of which the qualifications were not met,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby approves closing the city planner position and authorizing redrafting of the job description to include: grant administration, zoning administration, and paralegal duties.

Adopted by the City Council this 16th day of March, 2026.

Attest:

Approved:

OPERATIONS COORDINATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

VII. LEGAL CONSIDERATIONS – None.

VIII. BUSINESS –

A. CITY WIDE CLEAN-UP

City Administrator Cziok discussed the annual City wide clean-up event. He explained that there was a conflict with the Civic Arena parking lot with an event being held that same day at the Civic Arena. He shared that the City has been coordinating with the school to utilize the parking lot adjacent to the football field.

After review, it was moved by Council Member Powers, seconded by Council Member Carlson, to adopt the following:

March 16, 2026

**CITY OF LITCHFIELD
RESOLUTION NO. 26-3-56
AUTHORIZE CITY WIDE CLEAN-UP EVENT FOR 2026**

WHEREAS, the City wishes to promote community beautification awareness; and

WHEREAS, a City wide clean-up event has been held for several years and has proven to be successful; and

WHEREAS, the Litchfield Lions Club presented a proposal to administer and facilitate the annual event,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby agrees to a partnership with the Litchfield Lions Club on the City wide clean-up event to be scheduled for May 16, 2026 from 8:00 to 10:30 a.m.; and

BE IT FURTHER RESOVLED THAT the Litchfield Lions Club will administer and facilitate the annual event,

AND BE IT FURTHER RESOVLED THAT the City of Litchfield continue to fund the event and will provide police and staff as needed.

Adopted by the City Council this 16th day of March, 2026.

Attest:

Approved:

OPERATIONS COORDINATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

Council Member Powers inquired about cleaning up nuisance properties in conjunction with the City-wide clean-up event. City Administrator Cziok responded that it would be important for the City to get nuisance letters out in advance so property owners can take advantage of the event. He informed the Council that a list of nuisance properties will be provided to them in which they can review to see if there are any additional properties to add. Council Member Allen shared that some individuals are unable to get items to the driveway and need assistance. City Administrator Cziok cautioned on providing assistance due to liability concerns. He said the City will change advertisement of the event to encourage clean-up of properties in conjunction with the City wide clean-up event.

B. FUTURE WORKSESSIONS

March 16, 2026

City Administrator Cziok discussed future work sessions and topics. He shared that the HRA has scheduled April 7th at 1:00 p.m. as an introduction of their concept to the City Council, Planning Commission, and media. He said there will be a series of steps along the way and actions in which the HRA wants everyone to be informed. Cziok shared an agenda for the work session will be sent out.

The Council had discussions about reviewing contracted services at a future work session, Cziok said. Lastly, he wants to provide an update on community projects, adding there have been some added to his list that the Council needs to be aware of. The Council agreed, by consensus, to hold a work session on April 20th at 1:00 p.m. to discuss contracted services anticipating one half hour on the topic, followed by community priorities anticipating one hour on the topic. No formal action was taken.

IX. ADDITIONAL ITEMS –

- A. GOLF COURSE RATES (Resolution No. 26-3-40 removed from the consent agenda)

City Administrator Cziok explained that cart usage rates were incorrect on Resolution No. 26-3-40 specifically the private cart usage and seasonal cart usage. He recommended amending Resolution No. 26-3-40 to reflect the correct rates

After review, it was moved by Council Member Powers, seconded by Council Member Carlson, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 26-3-40 (AMENDED)
ADOPT 2026 GOLF COURSE RATES/FEEES**

WHEREAS, the Council approves annual golf course rates and green fees,

NOW, THEREFORE, BE IT RESOLVED to approve setting the following rates/fees:

2026 Golf Course Rates & Fees

PASSES

2026 RATES

Single		\$855.00
Couple/Family		\$995.95
18-24		\$427.50
High & Middle School Student (2026-2027 School Year)		\$209.39
New Pass Holder		\$695.95
10 Round Punch Pass (Cart Included)	9 Hole	\$300.00
10 Round Punch Pass (Cart Included)	18 Hole	\$450.00

Resolution No. 26-3-40 – Cont’d.

GREEN FEES

Walking

9 Holes		18 Holes	
Weekday	\$20.00	Weekday	\$35.00
Weekend	\$27.00	Weekend	\$43.00

With Cart

9 Holes		18 Holes	
Weekday	\$32.00	Weekday	\$46.00
Weekend	\$38.00	Weekend	\$54.00

LOCKERS

Upper	\$80.00
Lower	\$80.00

SEASONAL CART

Private Cart Usage	\$429.52
Cart Storage (includes usage fee).	\$644.28
1 Seat Seasonal Cart Rental	\$644.28
2 Seat Seasonal Cart Rental	\$859.04

EARLY BIRD PRICING

\$50.00 discount for Single/Couple Pass Holders if paid in full by April 1, 2026.

Adopted by the City Council this 16th day of March, 2026.

Attest:

Approved:

OPERATIONS COORDINATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

X. **ANNOUNCEMENTS** – None.

XI. **ADJOURNMENT** –

March 16, 2026

It was moved by Council Member Larson to adjourn the City Council meeting at 6:41 p.m. Motion Carried.

Attest:

OPERATIONS COORDINATOR

Approved:

MAYOR

FINANCIAL REPORTS

ELECTRONIC AND WIRE TRANSFERS

		Electronic	Wires
3/17/2026	3/17/26 A/P	\$38,506.38	
3/18/2026	3/18/26 A/P	\$60,971.00	
3/23/2026	3/16/26 A/P	\$331,729.22	
3/25/2026	3/25/26 A/P	\$852,914.10	
3/26/2026	3/24/26 A/P	\$264,800.44	
3/27/2026	3/27/26 P/R & P/R A/P	\$149,000.00	
3/27/2026	3/27/26 P/R & P/R A/P	\$46,970.94	
3/30/2026	3/30/26 A/P	\$177,201.60	
4/1/2026	Month End Transfer	\$8,978.75	
4/1/2026	Month End Transfer	\$47,782.68	
4/1/2026	3/31/26 A/P	\$112,110.83	
		<hr/>	
		\$2,090,965.94	\$0.00

*KEY

A/P = Accounts Payable

P/R = Payroll

CLAIMS

Accounts Payable

Voucher Approval Document

User: Abby.Lysdal@ci.litchfield.mn.us
Printed: 04/03/2026 - 10:21AM
Date Type:
Voucher From & To:
Date From & To:
Batch: AP5 00032.03.2026



Fund	Description	Amount
100	General Fund	150,050.58
408	Sewer Improvements	158,226.60
415	Swift/Ripley St Recon Project	97,012.50
416	Civic Arena Improvements	330.00
418	Eastern Development	82.50
602	Water Fund	10,293.65
604	Electric Fund	10,249.52
611	Civic Arena	93.74
612	LARC	907.60
614	Sewer	203,822.24
617	Surface Water	2,010.00
623	Golf Course	10,618.73
626	Airport	6,556.00
629	Cemetery	134.64
701	Capital Equipment Revolving	3,288.72
708	Infrastr - Public Works Facil	1,496.00
711	Infrastructure-Street	330.00
Report Total:		655,503.02

Accounts Payable

Voucher Approval List

User: Abby.Lysdal@ci.litchfield.mn.us
 Printed: 04/03/2026 - 10:21AM
 Batch: AP5 00032.03.2026



Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102406	3/31/2026	Acushnet Company	Golf Balls	623-4983-6215	949.93
Warrant Total:					949.93
102407	3/31/2026	Amazon Capital Services	Storage Shelves	100-4210-6200	299.95
102407	3/31/2026	Amazon Capital Services	Reticle Sight	100-4210-6240	775.00
102407	3/31/2026	Amazon Capital Services	Cables & Pens	100-4210-6200	63.29
102407	3/31/2026	Amazon Capital Services	Presentation Clicker & HDMI Cable	100-4210-6200	65.96
102407	3/31/2026	Amazon Capital Services	Targets	100-4210-6240	1,265.05
Warrant Total:					2,469.25
102408	3/31/2026	B & G Plumbing & Heating, Inc.	Maintenance to Street Dept Bathrooms	100-4312-6400	421.00
Warrant Total:					421.00
102409	3/31/2026	B. McNamara, Inc.	Farm Class 1 Material (153) - Water Main Break	602-4961-6220	765.00
Warrant Total:					765.00
102410	3/31/2026	Bolton & Menk, Inc.	Litchfield/2026 General Engineering	100-4311-6300	2,402.00
102410	3/31/2026	Bolton & Menk, Inc.	Litchfield/2026 MS4 Inspections & Permit	617-4945-6300	2,010.00
102410	3/31/2026	Bolton & Menk, Inc.	Litchfield/2026 State Aid	711-4944-6300	330.00
102410	3/31/2026	Bolton & Menk, Inc.	Litchfield/Civic Arena Floor Replacement	416-4987-6300	330.00
102410	3/31/2026	Bolton & Menk, Inc.	Litchfield/FDA Wastewater Treatment	408-4987-6300	158,226.60
102410	3/31/2026	Bolton & Menk, Inc.	Litchfield/Johnson Drive/260th Street	418-4987-6300	82.50
102410	3/31/2026	Bolton & Menk, Inc.	Litchfield/Swift Avenue/Ripley Street	415-4987-6300	97,012.50
Warrant Total:					260,393.60
102411	3/31/2026	Border States Electric Supply	750 Elbow Parts & Electric Eyes for Stock	604-4961-6220	924.72
102411	3/31/2026	Border States Electric Supply	Term Connectors for Stock	604-4961-6220	1,085.52
102411	3/31/2026	Border States Electric Supply	Flex Conduct for Street Light Bases	604-4961-6219	127.78
Warrant Total:					2,138.02
102412	3/31/2026	Bound Tree Medical, LLC	Medical Supplies	100-4250-6211	687.17

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					687.17
102413	3/31/2026	Brothers Fire & Security	Power Plant Monitoring 04.01.26 - 03.31.27	604-4960-6400	452.63
Warrant Total:					452.63
102414	3/31/2026	Cintas	Mats, Towels & Supplies	100-4522-6400	216.26
102414	3/31/2026	Cintas	Mats, Towels & Supplies	612-4985-6400	126.83
102414	3/31/2026	Cintas	Towels & Supplies	100-4550-6400	43.00
102414	3/31/2026	Cintas	Mats	614-4947-6426	41.00
102414	3/31/2026	Cintas	Mats, Towels & Supplies	100-4522-6400	216.26
102414	3/31/2026	Cintas	Mats, Towels & Supplies	612-4985-6400	126.83
102414	3/31/2026	Cintas	Supplies	100-4550-6400	16.00
102414	3/31/2026	Cintas	Mats, Towels & Supplies	614-4947-6426	67.30
102414	3/31/2026	Cintas	Mats, Towels & Supplies	100-4522-6400	216.26
102414	3/31/2026	Cintas	Mats, Towels & Supplies	612-4985-6400	126.83
102414	3/31/2026	Cintas	Towels & Supplies	100-4550-6400	46.00
102414	3/31/2026	Cintas	Mats	614-4947-6426	41.00
Warrant Total:					1,283.57
102415	3/31/2026	Classic Cleaning Company	Monthly Cleaning Charge	100-4550-6400	340.00
Warrant Total:					340.00
102416	3/31/2026	Dakota Mailing & Shipping Equipment Inc	Compatible C Auto for Stuffing Machine	100-4157-6200	280.45
102416	3/31/2026	Dakota Mailing & Shipping Equipment Inc	Sealing Solution	100-4157-6220	91.75
Warrant Total:					372.20
102418	3/31/2026	Dooley's Petroleum	Premium non oxy	100-4312-6212	2,000.50
102418	3/31/2026	Dooley's Petroleum	Premium non oxy	100-4312-6212	1,000.25
102418	3/31/2026	Dooley's Petroleum	#2 Red	100-4312-6212	1,620.40
102418	3/31/2026	Dooley's Petroleum	#2 Red	100-4312-6212	3,820.90
102418	3/31/2026	Dooley's Petroleum	87 Oxy	100-4312-6212	1,006.34
Warrant Total:					9,448.39
102419	3/31/2026	DSC Communications	Battery & Charger work on siren	100-4255-6400	2,411.66
Warrant Total:					2,411.66
102420	3/31/2026	Dunlop Sports Americas	Hats	623-4983-6215	246.57
102420	3/31/2026	Dunlop Sports Americas	Gloves	623-4983-6215	868.29

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102420	3/31/2026	Dunlop Sports Americas	Golf Balls	623-4983-6215	323.16
Warrant Total:					1,438.02
102422	3/31/2026	Fastenal Company	Parts	100-4312-6220	16.93
Warrant Total:					16.93
102424	3/31/2026	Fergus Power Pump	Biosolids Dewatering	614-4947-6310	121,888.41
Warrant Total:					121,888.41
102425	3/31/2026	Fortun Portable Welding, Inc	Repairs to golf course well house	623-4983-6400	563.80
Warrant Total:					563.80
102426	3/31/2026	Galls LLC	Boots - P. Fank	100-4210-6217	178.55
102426	3/31/2026	Galls LLC	Lined Belt & Boots - T. Rueckert	100-4210-6217	214.99
Warrant Total:					393.54
102427	3/31/2026	Gempler's Inc.	Safety Gear	100-4312-6210	199.00
102427	3/31/2026	Gempler's Inc.	Safety Gear	100-4522-6220	199.00
102427	3/31/2026	Gempler's Inc.	Safety Gear	623-4983-6210	199.00
Warrant Total:					597.00
102428	3/31/2026	Grainger, Inc.	Fittings	614-4947-6220	30.12
Warrant Total:					30.12
102429	3/31/2026	H&L Mesabi	Cutting Edges	100-4314-6240	6,400.00
Warrant Total:					6,400.00
102430	3/31/2026	Hach Company	Sampler Controller	614-4947-6220	4,459.75
Warrant Total:					4,459.75
102431	3/31/2026	Hawkins Water Treatment Group	Chemicals	614-4947-6216	3,878.76
102431	3/31/2026	Hawkins Water Treatment Group	Chemicals - Water	614-4947-6216	10,522.83
102431	3/31/2026	Hawkins Water Treatment Group	Chemicals - Water	614-4947-6216	9,794.09
102431	3/31/2026	Hawkins Water Treatment Group	Chemicals	614-4947-6216	1,583.00
102431	3/31/2026	Hawkins Water Treatment Group	Chemicals - Water	602-4960-6210	4,508.23
102431	3/31/2026	Hawkins Water Treatment Group	Chemicals - Water	614-4947-6216	10,281.38
102431	3/31/2026	Hawkins Water Treatment Group	Chemicals	614-4947-6216	2,072.00

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					42,640.29
102432	3/31/2026	Heartland Security Services	Security Monitoring - Public Utilites 5.1.26 - 4.30.27	604-4962-6400	360.14
Warrant Total:					360.14
102433	3/31/2026	Hillyard/Hutchinson	Bathroom & Cleaning Supplies	612-4985-6210	480.91
Warrant Total:					480.91
102434	3/31/2026	Holt Motors, Inc.	Starter	100-4312-6220	544.99
102434	3/31/2026	Holt Motors, Inc.	Starter Return	100-4312-6220	-544.99
102434	3/31/2026	Holt Motors, Inc.	Starter	100-4312-6220	589.36
Warrant Total:					589.36
102435	3/31/2026	HWY 12 Food Mart	February Fuel	100-4312-6212	43.34
Warrant Total:					43.34
102436	3/31/2026	Innovative Office Solutions LLC	Paper	100-4157-6200	157.93
102436	3/31/2026	Innovative Office Solutions LLC	Office Supplies	612-4985-6200	31.21
Warrant Total:					189.14
102437	3/31/2026	Itron, Inc.	Itron Software Support	604-4964-6400	850.00
Warrant Total:					850.00
102417	3/31/2026	Joshua DeSmith	Hotel Reimbursement - J. Desmith	100-4220-6331	285.10
102417	3/31/2026	Joshua DeSmith	Mileage Reimbursement - J. Desmith	100-4220-6331	268.25
Warrant Total:					553.35
102438	3/31/2026	K M Fire Pump Specialists	Repairs to Tank 6	100-4220-6400	689.40
102438	3/31/2026	K M Fire Pump Specialists	Repairs to Engine 2	100-4220-6400	2,019.74
Warrant Total:					2,709.14
102421	3/31/2026	Kristi Fallon	Cleaning at City Hall - March	100-4194-6407	1,073.80
Warrant Total:					1,073.80
102439	3/31/2026	Language Line Services	Language Line Services	100-4210-6430	179.48
Warrant Total:					179.48
102440	3/31/2026	Litchfield Building Center	Pro Shop Door Handle	623-4983-6220	236.66

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					236.66
102441	3/31/2026	Litchfield Hardware	Pipe & Fittings	614-4947-6220	89.90
102441	3/31/2026	Litchfield Hardware	Rope & Bolts	100-4312-6220	45.48
102441	3/31/2026	Litchfield Hardware	Screws	614-4947-6220	19.99
Warrant Total:					155.37
102442	3/31/2026	Marco Technologies LLC	Microsoft Azure	100-4159-6300	49.04
102442	3/31/2026	Marco Technologies LLC	Microsoft Office 365 Subscription	100-4159-6300	954.45
102442	3/31/2026	Marco Technologies LLC	Monthly Managed IT Services	100-4159-6300	4,020.00
Warrant Total:					5,023.49
102443	3/31/2026	Matheson Tri-Gas, Inc.	Tank Lease	100-4312-6220	275.98
102443	3/31/2026	Matheson Tri-Gas, Inc.	Tank Lease	100-4318-6220	232.35
102443	3/31/2026	Matheson Tri-Gas, Inc.	Tank Lease	100-4312-6220	478.64
102443	3/31/2026	Matheson Tri-Gas, Inc.	Tank Lease	614-4947-6410	223.52
Warrant Total:					1,210.49
102444	3/31/2026	McMaster-Carr Supply Co.	Generator Pump Shaft Seals	604-4960-6220	113.47
Warrant Total:					113.47
102445	3/31/2026	Meeker County Assessor	1st Quarter Assesment Service - Jan - March	100-4155-6300	14,915.00
Warrant Total:					14,915.00
102446	3/31/2026	Meeker County Treasurer	Property Taxes - Airport	626-4953-6441	4,002.00
102446	3/31/2026	Meeker County Treasurer	Property Taxes - Airport	626-4953-6441	996.00
102446	3/31/2026	Meeker County Treasurer	Property Taxes - Airport	626-4953-6441	1,304.00
102446	3/31/2026	Meeker County Treasurer	Property Taxes - Airport	626-4953-6441	254.00
102446	3/31/2026	Meeker County Treasurer	Property Taxes - Public Works Facility	708-4944-6441	1,496.00
Warrant Total:					8,052.00
102447	3/31/2026	METCO LLC	Battery & repairs to computer UPS power supply from GC	623-4983-6300	50.20
Warrant Total:					50.20
102448	3/31/2026	Metering & Technology Solutions	Water Meter Endpoints	701-4934-6574	830.62
102448	3/31/2026	Metering & Technology Solutions	Water Meter Endpoints	701-4934-6574	462.26
102448	3/31/2026	Metering & Technology Solutions	Water Meter Endpoints	701-4934-6574	238.84
102448	3/31/2026	Metering & Technology Solutions	Wire	602-4961-6220	127.84

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102448	3/31/2026	Metering & Technology Solutions	Wire	602-4961-6220	127.84
102448	3/31/2026	Metering & Technology Solutions	Water Meter Endpoints	701-4934-6574	482.26
102448	3/31/2026	Metering & Technology Solutions	Water Meter Endpoints	701-4934-6574	1,274.74
Warrant Total:					3,544.40
102449	3/31/2026	Mid-Minnesota Electric, LLC	Wiring for fuel barrel behind street shop	100-4522-6400	1,580.41
102449	3/31/2026	Mid-Minnesota Electric, LLC	Light Fixtures & labor	100-4312-6400	1,310.30
Warrant Total:					2,890.71
102450	3/31/2026	Miller Automotive LLC	Install Siren & Oil Change to 2015 Tahoe #321	100-4210-6402	217.47
Warrant Total:					217.47
102451	3/31/2026	Mini-Biff Inc.	Servce 02.11.26 - 03.10.26 - Cemtery/Shop	629-4956-6410	134.64
Warrant Total:					134.64
102452	3/31/2026	Minnesota State Community & Technical College	Training for J. DeSmith	100-4220-6331	175.00
Warrant Total:					175.00
102453	3/31/2026	MN Municipal Utilities Assn.	Q2 2026 Apprentice Lineworker Training - T. Fester	604-4961-6331	2,612.50
102453	3/31/2026	MN Municipal Utilities Assn.	Q2 2026 Safety Management Program	100-4926-6458	8,432.50
102453	3/31/2026	MN Municipal Utilities Assn.	Q2 2026 Job Training & Safety Programs - Electric	604-4961-6331	641.25
Warrant Total:					11,686.25
102454	3/31/2026	MN Pollution Control Agency	Annual Air Permit Fee	604-4960-6430	471.50
Warrant Total:					471.50
102455	3/31/2026	Monroe Towmaster, LLC	Parts Return	100-4312-6220	-1,412.12
102455	3/31/2026	Monroe Towmaster, LLC	Place controller system & cameras on truck #42	100-4312-6400	22,200.00
Warrant Total:					20,787.88
102456	3/31/2026	MTI Distributing Co.	Digital Wire & Valve Locator & Putting Cups	623-4983-6220	2,078.78
102456	3/31/2026	MTI Distributing Co.	Flag Sticks	623-4983-6220	767.12
102456	3/31/2026	MTI Distributing Co.	Greens Mower	623-4983-6220	2,029.39
102456	3/31/2026	MTI Distributing Co.	Flags	623-4983-6220	708.29
Warrant Total:					5,583.58
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	493.80
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	787.98

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	141.74
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	219.56
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	219.56
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	94.78
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	189.56
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	650.10
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	297.50
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	555.32
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	498.80
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	50.15
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	219.56
102457	3/31/2026	MVTL Laboratories, Inc.	Labs - Water	602-4961-6400	79.92
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	654.50
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	219.56
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	189.56
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	189.56
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	690.90
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	555.32
102457	3/31/2026	MVTL Laboratories, Inc.	Labs - Water	602-4961-6400	101.36
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	798.16
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	498.80
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	219.56
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	99.45
102457	3/31/2026	MVTL Laboratories, Inc.	Labs - Water	602-4961-6400	76.56
102457	3/31/2026	MVTL Laboratories, Inc.	Labs - Water	602-4961-6400	80.96
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	189.56
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	189.56
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	219.56
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	555.32
102457	3/31/2026	MVTL Laboratories, Inc.	Labs	614-4947-6300	498.80
Warrant Total:					10,525.38
102458	3/31/2026	Northern Services	Blockage on City Main	614-4945-6405	1,512.00
Warrant Total:					1,512.00
102459	3/31/2026	Parts City Auto Parts	Paint Markers	100-4312-6220	38.12
102459	3/31/2026	Parts City Auto Parts	Wiper Blade	100-4210-6402	59.46
102459	3/31/2026	Parts City Auto Parts	Parts	100-4318-6220	245.90
102459	3/31/2026	Parts City Auto Parts	Spray Paint	100-4312-6210	83.93

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102459	3/31/2026	Parts City Auto Parts	Supplies	611-4985-6220	10.99
102459	3/31/2026	Parts City Auto Parts	FedEx Shipping	100-4210-6200	23.54
102459	3/31/2026	Parts City Auto Parts	Door Handle	100-4312-6210	100.45
102459	3/31/2026	Parts City Auto Parts	Battery	614-4947-6402	36.22
102459	3/31/2026	Parts City Auto Parts	Paint Markers	604-4961-6220	21.18
102459	3/31/2026	Parts City Auto Parts	Door Handle	100-4312-6210	100.45
102459	3/31/2026	Parts City Auto Parts	Crimps, hydraulic hoses (400), & oil	100-4220-6220	3,642.03
Warrant Total:					4,362.27
102460	3/31/2026	Pioneerland Library System	Q1 2026 Funding Request	100-4550-6739	45,542.75
Warrant Total:					45,542.75
102461	3/31/2026	Quill Corporation	Receipt Book, Notebook & Pens	100-4210-6200	41.41
102461	3/31/2026	Quill Corporation	Envelopes	100-4157-6220	143.97
Warrant Total:					185.38
102462	3/31/2026	Ramsey Printing & Design, Inc.	Anderson Gardens Brochures & Signs	100-4522-6220	103.00
102462	3/31/2026	Ramsey Printing & Design, Inc.	Golf Course Score Cards	623-4983-6220	132.00
102462	3/31/2026	Ramsey Printing & Design, Inc.	Key Tags for Golf Bags	623-4983-6220	436.50
102462	3/31/2026	Ramsey Printing & Design, Inc.	Timecards	100-4157-6210	254.00
Warrant Total:					925.50
102463	3/31/2026	Renee Pursley Embroidery & Design	ProShop Resale Clothing	623-4983-6215	378.00
Warrant Total:					378.00
102464	3/31/2026	Running's Supply, Inc.	Water Softener	614-4947-6220	679.99
102464	3/31/2026	Running's Supply, Inc.	Screw Pins	100-4318-6220	14.58
102464	3/31/2026	Running's Supply, Inc.	Paint Brush & Bolts	100-4522-6220	34.30
102464	3/31/2026	Running's Supply, Inc.	Extension Cord & Jigsaw Blade	100-4312-6220	46.47
102464	3/31/2026	Running's Supply, Inc.	Batteries	612-4985-6220	14.99
102464	3/31/2026	Running's Supply, Inc.	Detergent & Tape Measure	614-4947-6220	41.48
102464	3/31/2026	Running's Supply, Inc.	Cleaning Supplies	611-4985-6220	38.25
102464	3/31/2026	Running's Supply, Inc.	Padlock, nuts & bolts	611-4985-6220	44.50
102464	3/31/2026	Running's Supply, Inc.	Welding Rod	100-4318-6220	12.79
102464	3/31/2026	Running's Supply, Inc.	Tape Measure & Wall Thermometer	100-4312-6210	69.96
102464	3/31/2026	Running's Supply, Inc.	20-Ton Jack	604-4960-6210	69.99
102464	3/31/2026	Running's Supply, Inc.	Cleaning supplies, water & plates	100-4522-6220	200.41
102464	3/31/2026	Running's Supply, Inc.	Screws	602-4961-6220	29.98

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					1,297.69
102465	3/31/2026	Schlauderaff Implement Co.	Blizzard Bolts	100-4314-6220	180.00
Warrant Total:					180.00
102423	3/31/2026	Scott Fenner	Concrete Work on W. Ripley St. - Watermain Break	602-4961-6400	4,200.00
Warrant Total:					4,200.00
102466	3/31/2026	Shred-It USA	Shred Services	100-4926-6430	104.30
Warrant Total:					104.30
102467	3/31/2026	St. Croix Recreation	Picnic Tables (20)	100-4522-6220	6,294.40
Warrant Total:					6,294.40
102468	3/31/2026	Streicher's	Rechargeable Batteries	100-4210-6240	147.96
Warrant Total:					147.96
102469	3/31/2026	Summit Fire Protection	Annual Alarm Inspection - City Hall	100-4194-6407	500.00
Warrant Total:					500.00
102470	3/31/2026	Target Pest Control	Pest Control	100-4550-6400	98.00
Warrant Total:					98.00
102471	3/31/2026	Taylor Made Golf Company Inc	Golf Balls	623-4983-6215	651.04
Warrant Total:					651.04
102472	3/31/2026	Test-Right LLC	Tests to Electric Grounds & Clusters	604-4961-6400	182.00
102472	3/31/2026	Test-Right LLC	Quarterly Glove/Mitt & Sleeve Tests	604-4961-6400	91.00
102472	3/31/2026	Test-Right LLC	Repairs to Parking Stand Kit B-GB115KIT & gloves	604-4961-6400	455.27
Warrant Total:					728.27
102473	3/31/2026	ULINE	Wire Shelves	100-4522-6220	566.79
Warrant Total:					566.79
102474	3/31/2026	UPS	Weekly Service Charge	100-4157-6322	96.72
102474	3/31/2026	UPS	Shipping Charge for Electric Meters	604-4960-6322	14.57
102474	3/31/2026	UPS	MDH Water Test Shipping	602-4961-6430	195.96

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
					Warrant Total: 307.25
102475	3/31/2026	Vessco, Inc.	Valve & Actuator	614-4947-6220	10,166.05
					Warrant Total: 10,166.05
102476	3/31/2026	Vonco II, LLC	Sludge Profile Fee	614-4947-6430	200.00
					Warrant Total: 200.00
102477	3/31/2026	Wesco Distribution, Inc.	Junction Box for Circuit #12	604-4961-6220	1,776.00
					Warrant Total: 1,776.00
102478	3/31/2026	WM Corporate Services Inc	Biosolids Disposal	614-4947-6310	15,172.76
					Warrant Total: 15,172.76
102479	3/31/2026	WSB & Associates, Inc.	2026 General Planning Services 02.01.26 - 02.28.26	100-4191-6300	5,958.50
					Warrant Total: 5,958.50
102480	3/31/2026	Ziegler Inc.	Bolt & Lever	100-4132-6220	51.57
102480	3/31/2026	Ziegler Inc.	Generator Transfer Switch	614-4947-6400	834.11
					Warrant Total: 885.68
					Report Total: 655,503.02

Accounts Payable

Voucher Approval Document

User: Abby.Lysdal@ci.litchfield.mn.us
Printed: 03/03/2026 - 2:53PM
Date Type:
Voucher From & To:
Date From & To:
Batch: AP5 00003.03.2026



Fund	Description	Amount
100	General Fund	35,673.08
411	Water Treatment Facility Imp	212,717.40
602	Water Fund	8,342.09
604	Electric Fund	3,080.47
611	Civic Arena	1,747.90
612	LARC	4,104.08
614	Sewer	44,808.60
620	Liquor	66,312.09
623	Golf Course	1,159.05
626	Airport	231.45
629	Cemetery	9.12
706	Infrastructure-LARC	234.03
710	Infrastructure-Electric	1.46
Report Total:		378,420.82

Accounts Payable

Voucher Approval List

User: Abby.Lysdal@ci.litchfield.mn.us
 Printed: 03/03/2026 - 2:52PM
 Batch: AP5 00003.03.2026



Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102215	3/3/2026	Artisan Beer Company		620-4975-6252	110.70
102215	3/3/2026	Artisan Beer Company		620-4975-6252	-98.44
Warrant Total:					12.26
102216	3/3/2026	Benson Laundry	Mats, Towels & Fuel	620-4977-6400	68.41
Warrant Total:					68.41
102217	3/3/2026	Breakthru Beverage		620-4975-6254	30.11
102217	3/3/2026	Breakthru Beverage		620-4975-6251	4,426.70
102217	3/3/2026	Breakthru Beverage		620-4975-6253	1,280.00
102217	3/3/2026	Breakthru Beverage		620-4975-6333	70.00
102217	3/3/2026	Breakthru Beverage		620-4975-6251	75.00
102217	3/3/2026	Breakthru Beverage		620-4975-6252	138.50
102217	3/3/2026	Breakthru Beverage		620-4975-6251	-3.79
102217	3/3/2026	Breakthru Beverage		620-4975-6251	-135.00
102217	3/3/2026	Breakthru Beverage		620-4975-6254	-30.11
102217	3/3/2026	Breakthru Beverage		620-4975-6333	-4.95
102217	3/3/2026	Breakthru Beverage		620-4975-6253	-14.00
102217	3/3/2026	Breakthru Beverage		620-4975-6333	-0.14
102217	3/3/2026	Breakthru Beverage		620-4975-6251	-89.95
102217	3/3/2026	Breakthru Beverage		620-4975-6333	-1.65
102217	3/3/2026	Breakthru Beverage		620-4975-6251	-118.56
102217	3/3/2026	Breakthru Beverage		620-4975-6333	-0.56
Warrant Total:					5,621.60
102218	3/3/2026	C & L Distributing, Inc.		620-4975-6255	15.00
102218	3/3/2026	C & L Distributing, Inc.		620-4975-6254	26.95
102218	3/3/2026	C & L Distributing, Inc.		620-4975-6252	3,534.80
102218	3/3/2026	C & L Distributing, Inc.		620-4975-6251	31.50
102218	3/3/2026	C & L Distributing, Inc.		620-4975-6333	5.00
102218	3/3/2026	C & L Distributing, Inc.		620-4975-6254	254.50

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102218	3/3/2026	C & L Distributing, Inc.		620-4975-6252	6,216.25
102218	3/3/2026	C & L Distributing, Inc.		620-4975-6251	718.40
102218	3/3/2026	C & L Distributing, Inc.		620-4975-6333	5.00
Warrant Total:					10,807.40
102219	3/3/2026	Dahlheimer Beverage, LLC		620-4975-6254	181.40
102219	3/3/2026	Dahlheimer Beverage, LLC		620-4975-6252	6,001.42
102219	3/3/2026	Dahlheimer Beverage, LLC		620-4975-6251	380.15
102219	3/3/2026	Dahlheimer Beverage, LLC		620-4975-6252	-91.20
102219	3/3/2026	Dahlheimer Beverage, LLC		620-4975-6254	201.30
102219	3/3/2026	Dahlheimer Beverage, LLC		620-4975-6252	6,353.45
102219	3/3/2026	Dahlheimer Beverage, LLC		620-4975-6252	-24.00
Warrant Total:					13,002.52
102226	3/3/2026	DANIEL NWACHUKWU	Refund Check 105668-000, 1205 S SIBLEY - APT 206	604-0000-2020	53.96
Warrant Total:					53.96
102220	3/3/2026	Johnson Brothers Wholesale		620-4975-6253	-9.33
102220	3/3/2026	Johnson Brothers Wholesale		620-4975-6251	-35.28
102220	3/3/2026	Johnson Brothers Wholesale		620-4975-6251	1,845.15
102220	3/3/2026	Johnson Brothers Wholesale		620-4975-6253	768.00
102220	3/3/2026	Johnson Brothers Wholesale		620-4975-6333	37.80
102220	3/3/2026	Johnson Brothers Wholesale		620-4975-6251	7,630.96
102220	3/3/2026	Johnson Brothers Wholesale		620-4975-6333	81.27
102220	3/3/2026	Johnson Brothers Wholesale		620-4975-6251	8,506.50
102220	3/3/2026	Johnson Brothers Wholesale		620-4975-6253	444.10
102220	3/3/2026	Johnson Brothers Wholesale		620-4975-6333	205.40
Warrant Total:					19,474.57
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	602-4962-6360	363.24
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	604-4962-6360	137.36
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	100-4131-6360	4.99
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	611-4985-6360	484.08
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	100-4241-6360	131.65
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	100-4318-6360	568.17
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	100-4132-6360	204.11
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	100-4312-6360	4,392.68
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	100-4111-6360	17.98
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	100-4210-6360	47.27

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	620-4976-6360	915.79
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	100-4220-6360	4,607.42
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	614-4947-6360	1,537.03
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	100-4522-6360	1,880.74
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	604-4960-6360	2,284.87
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	100-4550-6360	0.00
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	100-4143-6360	89.83
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	100-4210-6360	13,603.66
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	100-4250-6360	558.75
102221	3/3/2026	League of MN Cities Ins. Trust	Worker's Comp Insurance	623-4983-6360	574.38
Warrant Total:					32,404.00
102222	3/3/2026	Litchfield Public Utilities	8620-079	100-4210-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-080	100-4318-6380	11.74
102222	3/3/2026	Litchfield Public Utilities	8620-003	100-4270-6380	282.85
102222	3/3/2026	Litchfield Public Utilities	8620-004	100-4210-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-005	100-4260-6380	29.88
102222	3/3/2026	Litchfield Public Utilities	8620-006	100-4312-6380	104.24
102222	3/3/2026	Litchfield Public Utilities	8620-007	100-4522-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-008	100-4550-6380	603.45
102222	3/3/2026	Litchfield Public Utilities	8620-010	100-4260-6380	38.90
102222	3/3/2026	Litchfield Public Utilities	8620-011	100-4260-6380	18.14
102222	3/3/2026	Litchfield Public Utilities	8620-012	100-4318-6380	423.11
102222	3/3/2026	Litchfield Public Utilities	8620-013	100-4318-6380	71.95
102222	3/3/2026	Litchfield Public Utilities	8620-014	100-4516-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-015	100-4522-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-016	100-4515-6380	120.09
102222	3/3/2026	Litchfield Public Utilities	8620-017	100-4515-6380	638.26
102222	3/3/2026	Litchfield Public Utilities	8620-018	100-4511-6380	220.77
102222	3/3/2026	Litchfield Public Utilities	8620-019	100-4511-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-020	100-4511-6380	11.54
102222	3/3/2026	Litchfield Public Utilities	8620-022	100-4511-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-023	100-4514-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-024	100-4514-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-027	100-4522-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-028	623-4983-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-029	623-4983-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-030	100-4522-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-031	629-4956-6380	9.12

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102222	3/3/2026	Litchfield Public Utilities	8620-032	100-4522-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-033	100-4522-6380	6.40
102222	3/3/2026	Litchfield Public Utilities	8620-035	100-4522-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-036	100-4322-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-037	614-4947-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-038	100-4522-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-039	602-4960-6380	6,433.04
102222	3/3/2026	Litchfield Public Utilities	8620-040	602-4960-6380	89.82
102222	3/3/2026	Litchfield Public Utilities	8620-041	100-4511-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-042	100-4194-6380	955.62
102222	3/3/2026	Litchfield Public Utilities	8620-043	100-4319-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-044	100-4522-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-045	614-4945-6380	0.78
102222	3/3/2026	Litchfield Public Utilities	8620-046	602-4960-6380	221.16
102222	3/3/2026	Litchfield Public Utilities	8620-047	602-4960-6380	490.53
102222	3/3/2026	Litchfield Public Utilities	8620-048	602-4960-6380	603.92
102222	3/3/2026	Litchfield Public Utilities	8620-050	614-4947-6380	4,484.68
102222	3/3/2026	Litchfield Public Utilities	8620-051	614-4947-6380	28,344.96
102222	3/3/2026	Litchfield Public Utilities	8620-052	611-4986-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-053	612-4985-6380	4,104.08
102222	3/3/2026	Litchfield Public Utilities	8620-054	611-4985-6380	1,007.47
102222	3/3/2026	Litchfield Public Utilities	8620-055	100-4515-6380	308.72
102222	3/3/2026	Litchfield Public Utilities	8620-056	623-4983-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-057	100-4522-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-058	100-4522-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-059	100-4519-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-060	100-4519-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-061	100-4519-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-062	100-4519-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-063	614-4945-6380	30.85
102222	3/3/2026	Litchfield Public Utilities	8620-064	614-4945-6380	13.29
102222	3/3/2026	Litchfield Public Utilities	8620-065	614-4945-6380	50.63
102222	3/3/2026	Litchfield Public Utilities	8620-066	614-4945-6380	27.45
102222	3/3/2026	Litchfield Public Utilities	8620-067	614-4945-6380	19.01
102222	3/3/2026	Litchfield Public Utilities	8620-068	614-4945-6380	11.06
102222	3/3/2026	Litchfield Public Utilities	8620-069	710-4944-6400	1.46
102222	3/3/2026	Litchfield Public Utilities	8620-070	100-4514-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-071	623-4983-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-072	100-4220-6380	821.56

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102222	3/3/2026	Litchfield Public Utilities	8620-074	100-4260-6380	54.05
102222	3/3/2026	Litchfield Public Utilities	8620-075	100-4517-6380	2,169.95
102222	3/3/2026	Litchfield Public Utilities	8620-077	100-4318-6380	1,368.56
102222	3/3/2026	Litchfield Public Utilities	8620-078	100-4514-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-081	623-4983-6380	363.19
102222	3/3/2026	Litchfield Public Utilities	8620-085	100-4522-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-086	620-4977-6380	1,842.60
102222	3/3/2026	Litchfield Public Utilities	8620-087	623-4983-6380	16.98
102222	3/3/2026	Litchfield Public Utilities	8620-088	100-4522-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-089	100-4316-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-090	100-4318-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-093	614-4945-6380	8,283.80
102222	3/3/2026	Litchfield Public Utilities	8620-091	614-4945-6380	94.19
102222	3/3/2026	Litchfield Public Utilities	8620-092	614-4945-6380	1,289.30
102222	3/3/2026	Litchfield Public Utilities	8620-082	623-4983-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-094	100-4550-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-095	611-4985-6380	141.99
102222	3/3/2026	Litchfield Public Utilities	8620-096	100-4512-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-100	100-4514-6380	4.37
102222	3/3/2026	Litchfield Public Utilities	8620-098 - CH Car Chgr	604-4962-6435	5.63
102222	3/3/2026	Litchfield Public Utilities	8620-099 - Mem Pk Car Chgr	604-4962-6435	0.20
102222	3/3/2026	Litchfield Public Utilities	8620-097 - C Park Car Chgr	604-4962-6435	108.32
102222	3/3/2026	Litchfield Public Utilities	8620-101 - Cart Chargers	623-4983-6380	5.31
102222	3/3/2026	Litchfield Public Utilities	8620-102 - Filter Bldg	614-4947-6380	152.13
102222	3/3/2026	Litchfield Public Utilities	8620-103	100-4515-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-105	623-4983-6380	0.00
102222	3/3/2026	Litchfield Public Utilities	8620-108	100-4312-6380	0.10
102222	3/3/2026	Litchfield Public Utilities	8620-107	706-4987-6380	234.03
102222	3/3/2026	Litchfield Public Utilities	8620-106	100-4522-6380	5.72
Warrant Total:					66,750.95
102223	3/3/2026	MN Council of Airports	Membership Renewal	626-4953-6430	150.00
Warrant Total:					150.00
102224	3/3/2026	MN Mechanical Solutions	Pay Req #20 - Reso #26-3-37	411-4987-6539	212,717.40
Warrant Total:					212,717.40
102225	3/3/2026	Nuvera	City Hall Phone & Internet	100-4194-6321	568.27
102225	3/3/2026	Nuvera	Fire Dept Phone & Internet	100-4220-6321	42.32

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102225	3/3/2026	Nuvera	Rescue Dept Phone & Internet	100-4250-6320	233.22
102225	3/3/2026	Nuvera	Streets Phone & Internet	100-4318-6320	198.41
102225	3/3/2026	Nuvera	Library Phone	100-4550-6320	253.64
102225	3/3/2026	Nuvera	Utilities Phone & Internet	604-4962-6320	490.13
102225	3/3/2026	Nuvera	Civic Arena Phone & Internet	611-4985-6320	114.36
102225	3/3/2026	Nuvera	Waste Water Phone & Internet	614-4947-6321	469.44
102225	3/3/2026	Nuvera	Liquor Store Phone & Internet	620-4976-6321	414.48
102225	3/3/2026	Nuvera	Golf Course Phone & Internet	623-4983-6320	199.19
102225	3/3/2026	Nuvera	Airport Phone	626-4953-6320	81.45
102225	3/3/2026	Nuvera	Water Plant Phones	602-4962-6321	140.38
102225	3/3/2026	Nuvera	Liquor Store Video	620-4976-6321	114.05
Warrant Total:					3,319.34
102227	3/3/2026	Paustis & Sons		620-4975-6253	567.00
102227	3/3/2026	Paustis & Sons		620-4975-6333	12.50
Warrant Total:					579.50
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6254	53.11
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6251	1,570.51
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6253	350.75
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6333	60.27
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6254	56.15
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6251	657.95
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6253	341.35
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6333	32.13
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6254	-6.64
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6251	-2.52
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6251	-81.96
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6251	-10.21
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6251	-6.85
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6251	-138.00
102228	3/3/2026	Phillips Wine & Spirits		620-4975-6333	-1.87
Warrant Total:					2,874.17
102229	3/3/2026	Southern Glazer's of MN		620-4975-6253	546.11
102229	3/3/2026	Southern Glazer's of MN		620-4975-6251	1,724.62
102229	3/3/2026	Southern Glazer's of MN		620-4975-6333	42.50
102229	3/3/2026	Southern Glazer's of MN		620-4975-6251	1,170.55
102229	3/3/2026	Southern Glazer's of MN		620-4975-6253	395.78

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102229	3/3/2026	Southern Glazer's of MN		620-4975-6333	33.45
Warrant Total:					3,913.01
102230	3/3/2026	Viking Beverages		620-4975-6254	60.75
102230	3/3/2026	Viking Beverages		620-4975-6252	3,607.30
102230	3/3/2026	Viking Beverages		620-4975-6252	1,083.50
Warrant Total:					4,751.55
102231	3/3/2026	Viking Coca-cola Bottling Co.		620-4975-6255	35.70
102231	3/3/2026	Viking Coca-cola Bottling Co.		620-4975-6254	184.35
102231	3/3/2026	Viking Coca-cola Bottling Co.		620-4975-6255	22.10
102231	3/3/2026	Viking Coca-cola Bottling Co.		620-4975-6254	114.70
Warrant Total:					356.85
102232	3/3/2026	Vinocopia, Inc.		620-4975-6251	553.00
102232	3/3/2026	Vinocopia, Inc.		620-4975-6253	208.00
102232	3/3/2026	Vinocopia, Inc.		620-4975-6333	14.00
Warrant Total:					775.00
102233	3/3/2026	Wine Merchants, Inc.		620-4975-6253	200.00
102233	3/3/2026	Wine Merchants, Inc.		620-4975-6333	1.89
102233	3/3/2026	Wine Merchants, Inc.		620-4975-6253	576.04
102233	3/3/2026	Wine Merchants, Inc.		620-4975-6333	10.40
Warrant Total:					788.33
Report Total:					378,420.82

Accounts Payable

Voucher Approval Document

User: Abby.Lysdal@ci.litchfield.mn.us
Printed: 03/10/2026 - 2:28PM
Date Type:
Voucher From & To:
Date From & To:
Batch: AP5 00010.03.2026



Fund	Description	Amount
100	General Fund	4,127.35
602	Water Fund	226.50
604	Electric Fund	600.98
612	LARC	45.48
614	Sewer	612.98
620	Liquor	57,592.38
623	Golf Course	91.71
626	Airport	280.96
Report Total:		63,578.34

Accounts Payable

Voucher Approval List

User: Abby.Lysdal@ci.litchfield.mn.us
 Printed: 03/10/2026 - 2:28PM
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Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102234	3/10/2026	Allstream	Service 3.1.26 - 3.31.26	626-4953-6320	280.96
Warrant Total:					280.96
102235	3/10/2026	Artisan Beer Company		620-4975-6252	575.90
102235	3/10/2026	Artisan Beer Company		620-4975-6252	-98.44
Warrant Total:					477.46
102236	3/10/2026	AT&T Mobility	Monthly Cellphone Usage	604-4962-6320	189.42
102236	3/10/2026	AT&T Mobility	Monthly Cellphone Usage	100-4312-6320	137.94
102236	3/10/2026	AT&T Mobility	Monthly Cellphone Usage	623-4983-6320	91.71
102236	3/10/2026	AT&T Mobility	Monthly Cellphone Usage	100-4522-6320	45.48
102236	3/10/2026	AT&T Mobility	Monthly Cellphone Usage	100-4241-6430	47.81
102236	3/10/2026	AT&T Mobility	Monthly Cellphone Usage	100-4132-6320	45.48
102236	3/10/2026	AT&T Mobility	Monthly Cellphone Usage	100-4519-6320	46.23
102236	3/10/2026	AT&T Mobility	Monthly Cellphone Usage	602-4962-6321	45.48
102236	3/10/2026	AT&T Mobility	Monthly Cellphone Usage	614-4947-6321	274.38
102236	3/10/2026	AT&T Mobility	Monthly Cellphone Usage	612-4985-6320	45.48
102236	3/10/2026	AT&T Mobility	Monthly Cellphone Usage	620-4976-6321	50.53
Warrant Total:					1,019.94
102238	3/10/2026	Breakthru Beverage		620-4975-6255	30.11
102238	3/10/2026	Breakthru Beverage		620-4975-6254	16.89
102238	3/10/2026	Breakthru Beverage		620-4975-6251	2,435.15
102238	3/10/2026	Breakthru Beverage		620-4975-6333	66.00
Warrant Total:					2,548.15
102239	3/10/2026	C & L Distributing, Inc.		620-4975-6254	15.00
102239	3/10/2026	C & L Distributing, Inc.		620-4975-6252	4,568.60
102239	3/10/2026	C & L Distributing, Inc.		620-4975-6251	4,512.15
102239	3/10/2026	C & L Distributing, Inc.		620-4975-6333	5.00

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					9,100.75
102240	3/10/2026	Central Counties Coop	February Fuel	614-4947-6212	319.18
102240	3/10/2026	Central Counties Coop	February Fuel	604-4961-6212	311.21
102240	3/10/2026	Central Counties Coop	LP Cylinders	100-4312-6220	50.58
102240	3/10/2026	Central Counties Coop	February Fuel	602-4961-6212	166.48
102240	3/10/2026	Central Counties Coop	February Fuel	100-4220-6212	130.40
102240	3/10/2026	Central Counties Coop	February Fuel	100-4210-6212	2,327.16
Warrant Total:					3,305.01
102237	3/10/2026	Chadd Benson	Clothing Allowance - C. Benson	100-4522-6220	147.59
102237	3/10/2026	Chadd Benson	Clothing Allowance - Boots - C. Benson	100-4522-6220	139.49
Warrant Total:					287.08
102241	3/10/2026	Dahlheimer Beverage, LLC		620-4975-6254	144.70
102241	3/10/2026	Dahlheimer Beverage, LLC		620-4975-6252	12,634.40
102241	3/10/2026	Dahlheimer Beverage, LLC		620-4975-6251	546.10
Warrant Total:					13,325.20
102242	3/10/2026	Ehlers	Discussions about IRS audit	100-4926-6300	162.50
Warrant Total:					162.50
102245	3/10/2026	Heartland Security Services	Liquor Store Monitoring - 03.01.26 - 02.28.27	620-4977-6400	282.83
102245	3/10/2026	Heartland Security Services	Liquor Store Monitoring Late Fee	620-4977-6400	4.24
Warrant Total:					287.07
102244	3/10/2026	JEFF GRAMS	Refund Check 006644-000, 611 S SWIFT	604-0000-2020	100.35
102244	3/10/2026	JEFF GRAMS	Refund Check 006644-000, 611 S SWIFT	614-0000-2020	0.92
Warrant Total:					101.27
102246	3/10/2026	Johnson Brothers Wholesale		620-4975-6251	24.00
102246	3/10/2026	Johnson Brothers Wholesale		620-4975-6253	88.00
102246	3/10/2026	Johnson Brothers Wholesale		620-4975-6333	5.67
102246	3/10/2026	Johnson Brothers Wholesale		620-4975-6254	37.00
102246	3/10/2026	Johnson Brothers Wholesale		620-4975-6253	920.00
102246	3/10/2026	Johnson Brothers Wholesale		620-4975-6251	3,257.49
102246	3/10/2026	Johnson Brothers Wholesale		620-4975-6333	65.53
102246	3/10/2026	Johnson Brothers Wholesale		620-4975-6251	5,385.85

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102246	3/10/2026	Johnson Brothers Wholesale		620-4975-6333	75.60
Warrant Total:					9,859.14
102247	3/10/2026	KLFD AM--1410	Advertising	620-4976-6340	250.00
Warrant Total:					250.00
102248	3/10/2026	Marco	Contract Payment - 2.20.26 - 3.20.26	100-4157-6413	631.67
102248	3/10/2026	Marco	Tariff & Supply Charge	100-4157-6220	48.00
Warrant Total:					679.67
102243	3/10/2026	Michael Geers	Parking Reimbursement for MRWA Conference - M. Geers	614-4947-6331	18.50
Warrant Total:					18.50
102249	3/10/2026	MN Municipal Beverage Assn.	MN Municipal Beverage Association Conference - TR 26-07	620-4976-6331	939.00
Warrant Total:					939.00
102250	3/10/2026	Phillips Wine & Spirits		620-4975-6333	173.88
102250	3/10/2026	Phillips Wine & Spirits		620-4975-6254	90.65
102250	3/10/2026	Phillips Wine & Spirits		620-4975-6251	8,443.65
102250	3/10/2026	Phillips Wine & Spirits		620-4975-6253	429.75
Warrant Total:					9,137.93
102251	3/10/2026	Precise Ice		620-4975-6255	90.56
102251	3/10/2026	Precise Ice		620-4975-6333	4.00
Warrant Total:					94.56
102252	3/10/2026	Southern Glazer's of MN		620-4975-6251	351.00
102252	3/10/2026	Southern Glazer's of MN		620-4975-6253	234.96
102252	3/10/2026	Southern Glazer's of MN		620-4975-6333	11.11
102252	3/10/2026	Southern Glazer's of MN		620-4975-6251	4,674.05
102252	3/10/2026	Southern Glazer's of MN		620-4975-6253	846.06
102252	3/10/2026	Southern Glazer's of MN		620-4975-6333	94.81
102252	3/10/2026	Southern Glazer's of MN		620-4975-6251	269.96
102252	3/10/2026	Southern Glazer's of MN		620-4975-6333	1.55
102252	3/10/2026	Southern Glazer's of MN		620-4975-6251	2,274.75
102252	3/10/2026	Southern Glazer's of MN		620-4975-6333	49.60
Warrant Total:					8,807.85

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102253	3/10/2026	UPS	MDH Water Test Shipping	602-4961-6430	14.54
102253	3/10/2026	UPS	Weekly Service Charge	100-4157-6322	167.02
Warrant Total:					181.56
102254	3/10/2026	Viking Beverages		620-4975-6252	1,031.60
Warrant Total:					1,031.60
102255	3/10/2026	Viking Coca-cola Bottling Co.		620-4975-6255	39.95
102255	3/10/2026	Viking Coca-cola Bottling Co.		620-4975-6254	144.35
Warrant Total:					184.30
102256	3/10/2026	Vinocopia, Inc.		620-4975-6251	621.75
102256	3/10/2026	Vinocopia, Inc.		620-4975-6253	338.04
102256	3/10/2026	Vinocopia, Inc.		620-4975-6333	16.00
Warrant Total:					975.79
102257	3/10/2026	Wine Merchants, Inc.		620-4975-6253	513.60
102257	3/10/2026	Wine Merchants, Inc.		620-4975-6333	9.45
Warrant Total:					523.05
Report Total:					63,578.34

Accounts Payable

Voucher Approval Document

User: JohnSufka
Printed: 03/12/2026 - 11:07AM
Date Type:
Voucher From & To:
Date From & To:
Batch: AP5 00701.03.2026



Fund	Description	Amount
100	General Fund	5,384.21
602	Water Fund	119.53
604	Electric Fund	447.27
611	Civic Arena	23.78
612	LARC	53.79
614	Sewer	554.30
620	Liquor	32.04
623	Golf Course	148.72
Report Total:		6,763.64

Accounts Payable

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User: JohnSufka
 Printed: 03/12/2026 - 11:07AM
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Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102271	3/13/2026	Int'l Union Of Operating Eng.	PR Batch 00701.03.2026 Union Dues-Local 70	100-0000-2177	598.62
102271	3/13/2026	Int'l Union Of Operating Eng.	PR Batch 00701.03.2026 Union Dues-Local 70	614-0000-2177	241.00
102271	3/13/2026	Int'l Union Of Operating Eng.	PR Batch 00701.03.2026 Union Dues-Local 70	604-0000-2177	256.00
102271	3/13/2026	Int'l Union Of Operating Eng.	PR Batch 00701.03.2026 Union Dues-Local 70	623-0000-2177	91.88
102271	3/13/2026	Int'l Union Of Operating Eng.	PR Batch 00701.03.2026 Union Dues-Local 70	602-0000-2177	82.00
Warrant Total:					1,269.50
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Additional Life Insurance	100-0000-2176	532.50
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Additional Life Insurance	611-0000-2176	6.90
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Additional Life Insurance	604-0000-2176	11.00
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Additional Life Insurance	614-0000-2176	139.10
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Additional Life Insurance	620-0000-2176	1.30
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Additional Life Insurance	623-0000-2176	27.00
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Life Insurance ER Paid	100-0000-2176	199.38
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Life Insurance ER Paid	611-0000-2176	4.25
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Life Insurance ER Paid	612-0000-2176	17.00
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Life Insurance ER Paid	614-0000-2176	39.95
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Life Insurance ER Paid	604-0000-2176	51.42
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Life Insurance ER Paid	602-0000-2176	10.63
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Life Insurance ER Paid	620-0000-2176	8.50
102272	3/13/2026	MetLife	PR Batch 00701.03.2026 Life Insurance ER Paid	623-0000-2176	8.87
102272	3/13/2026	MetLife	Cobra Payment-Bryce Wendlandt	100-0000-2182	8.50
102272	3/13/2026	MetLife	Cobra Payment-Peyton Aller	100-0000-2182	8.50
102272	3/13/2026	MetLife	Cobra Payment-Ron Schmitz	100-0000-2182	8.50
Warrant Total:					1,083.30
102273	3/13/2026	Minnesota Teamsters No.320	PR Batch 00701.03.2026 Teamsters Dues	100-0000-2177	898.00
102273	3/13/2026	Minnesota Teamsters No.320	PR Batch 00701.03.2026 Team Legal	100-0000-2177	65.16
Warrant Total:					963.16
102274	3/13/2026	Pacific Life Insurance Company	PR Batch 00701.03.2026 ILIAC-Def. Comp.	614-0000-2181	40.00

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102274	3/13/2026	Pacific Life Insurance Company	PR Batch 00701.03.2026 ILIAC-Def. Comp.	100-0000-2181	2,528.80
Warrant Total:					2,568.80
102275	3/13/2026	The Hartford	PR Batch 00701.03.2026 Fortis Disability	100-0000-2176	536.25
102275	3/13/2026	The Hartford	PR Batch 00701.03.2026 Fortis Disability	611-0000-2176	12.63
102275	3/13/2026	The Hartford	PR Batch 00701.03.2026 Fortis Disability	612-0000-2176	36.79
102275	3/13/2026	The Hartford	PR Batch 00701.03.2026 Fortis Disability	614-0000-2176	94.25
102275	3/13/2026	The Hartford	PR Batch 00701.03.2026 Fortis Disability	604-0000-2176	128.85
102275	3/13/2026	The Hartford	PR Batch 00701.03.2026 Fortis Disability	602-0000-2176	26.90
102275	3/13/2026	The Hartford	PR Batch 00701.03.2026 Fortis Disability	620-0000-2176	22.24
102275	3/13/2026	The Hartford	PR Batch 00701.03.2026 Fortis Disability	623-0000-2176	20.97
Warrant Total:					878.88
Report Total:					6,763.64

Accounts Payable

Voucher Approval Document

User: JohnSufka
Printed: 03/12/2026 - 11:28AM
Date Type:
Voucher From & To:
Date From & To:
Batch: AP5 00702.03.2026



Fund	Description	Amount
100	General Fund	36,829.82
602	Water Fund	2,018.69
604	Electric Fund	9,251.83
611	Civic Arena	1,173.95
612	LARC	2,902.73
614	Sewer	6,807.07
620	Liquor	3,520.80
623	Golf Course	1,441.36
Report Total:		63,946.25

Accounts Payable

Voucher Approval List

User: JohnSufka
 Printed: 03/12/2026 - 11:28AM
 Batch: AP5 00702.03.2026



Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Federal Income Tax	100-0000-2171	7,179.22
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Federal Income Tax	614-0000-2171	1,307.26
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Federal Income Tax	604-0000-2171	1,794.17
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Federal Income Tax	602-0000-2171	451.22
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Federal Income Tax	623-0000-2171	324.48
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employee Portion	100-0000-2173	2,704.53
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employee Portion	614-0000-2173	848.74
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employee Portion	604-0000-2173	1,132.88
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employee Portion	602-0000-2173	246.54
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employee Portion	623-0000-2173	209.98
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employer Portion	100-0000-2173	2,704.53
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employer Portion	612-0000-2173	459.79
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employer Portion	614-0000-2173	848.74
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employer Portion	604-0000-2173	1,132.88
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employer Portion	602-0000-2173	246.54
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employer Portion	623-0000-2173	209.98
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employee Portion	100-0000-2175	1,165.60
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employee Portion	612-0000-2175	107.52
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employee Portion	614-0000-2175	198.50
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employee Portion	604-0000-2175	264.94
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employee Portion	602-0000-2175	57.66
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employee Portion	623-0000-2175	49.10
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employer Portion	100-0000-2175	1,165.60
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employer Portion	620-0000-2175	133.42
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employer Portion	611-0000-2175	53.34
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employer Portion	612-0000-2175	107.52
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employer Portion	614-0000-2175	198.50
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employer Portion	604-0000-2175	264.94
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employer Portion	602-0000-2175	57.66
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employer Portion	623-0000-2175	49.10
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employee Portion	611-0000-2175	53.34

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Medicare Employee Portion	620-0000-2175	133.42
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employer Portion	611-0000-2173	228.06
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employer Portion	620-0000-2173	570.48
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employee Portion	611-0000-2173	228.06
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employee Portion	612-0000-2173	459.79
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 FICA Employee Portion	620-0000-2173	570.48
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Federal Income Tax	620-0000-2171	494.76
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Federal Income Tax	611-0000-2171	144.95
0	3/13/2026	Federal Taxes	PR Batch 00701.03.2026 Federal Income Tax	612-0000-2171	448.43
Warrant Total:					29,006.65
0	3/13/2026	MN Dept of Revenue	PR Batch 00701.03.2026 State Income Tax	620-0000-2172	301.86
0	3/13/2026	MN Dept of Revenue	PR Batch 00701.03.2026 State Income Tax	612-0000-2172	263.73
0	3/13/2026	MN Dept of Revenue	PR Batch 00701.03.2026 State Income Tax	611-0000-2172	87.56
0	3/13/2026	MN Dept of Revenue	PR Batch 00701.03.2026 State Income Tax	100-0000-2172	3,592.80
0	3/13/2026	MN Dept of Revenue	PR Batch 00701.03.2026 State Income Tax	614-0000-2172	609.17
0	3/13/2026	MN Dept of Revenue	PR Batch 00701.03.2026 State Income Tax	604-0000-2172	790.20
0	3/13/2026	MN Dept of Revenue	PR Batch 00701.03.2026 State Income Tax	602-0000-2172	179.49
0	3/13/2026	MN Dept of Revenue	PR Batch 00701.03.2026 State Income Tax	623-0000-2172	174.18
Warrant Total:					5,998.99
0	3/13/2026	MN State Retirement System	PR Batch 00701.03.2026 Health Care Savings Plan-Stree	100-0000-2179	750.00
0	3/13/2026	MN State Retirement System	PR Batch 00701.03.2026 Health Care Savings Plan-Stree	614-0000-2179	500.00
0	3/13/2026	MN State Retirement System	PR Batch 00701.03.2026 Health Care Savings Plan-Stree	604-0000-2179	300.00
0	3/13/2026	MN State Retirement System	PR Batch 00701.03.2026 Health Care Savings Plan-Stree	602-0000-2179	125.00
Warrant Total:					1,675.00
0	3/13/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00701.03.2026 VOYA-Def. Comp.	604-0000-2181	800.00
0	3/13/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00701.03.2026 VOYA-Def Comp ROTH Flat	612-0000-2181	200.00
0	3/13/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00701.03.2026 VOYA-Def Comp %	614-0000-2181	102.63
0	3/13/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00701.03.2026 VOYA-Def Comp %	602-0000-2181	36.66
0	3/13/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00701.03.2026 VOYA-Def Comp %	604-0000-2181	7.33
0	3/13/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00701.03.2026 VOYA-Def Comp ROTH %	614-0000-2181	102.63
0	3/13/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00701.03.2026 VOYA-Def Comp ROTH %	604-0000-2181	7.33
0	3/13/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00701.03.2026 VOYA-Def Comp ROTH %	602-0000-2181	36.66
Warrant Total:					1,293.24
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA	620-0000-2174	611.17
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA	611-0000-2174	175.80

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA	100-0000-2174	7,390.93
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA	612-0000-2174	397.41
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA	614-0000-2174	970.78
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA	604-0000-2174	1,280.11
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA	602-0000-2174	269.87
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA	623-0000-2174	197.11
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA-ER Share	620-0000-2174	611.17
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA-ER Share	611-0000-2174	175.80
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA-ER Share	100-0000-2174	9,613.39
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA-ER Share	612-0000-2174	397.41
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA-ER Share	614-0000-2174	970.78
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA-ER Share	604-0000-2174	1,280.11
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA-ER Share	602-0000-2174	269.87
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA-ER Share	623-0000-2174	197.11
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA Additional ER	620-0000-2174	94.04
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA Additional ER	100-0000-2174	453.22
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA Additional ER	611-0000-2174	27.04
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA Additional ER	612-0000-2174	61.13
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA Additional ER	614-0000-2174	149.34
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA Additional ER	604-0000-2174	196.94
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA Additional ER	602-0000-2174	41.52
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA Additional ER	623-0000-2174	30.32
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA-Defined	100-0000-2174	55.00
0	3/13/2026	Public Employees Retirement Association	PR Batch 00701.03.2026 PERA-Percent ER	100-0000-2174	55.00
Warrant Total:					25,972.37
Report Total:					63,946.25

Accounts Payable

Voucher Approval Document

User: Abby.Lysdal@ci.litchfield.mn.us
Printed: 03/17/2026 - 4:05PM
Date Type:
Voucher From & To:
Date From & To:
Batch: AP5 00017.03.2026



Fund	Description	Amount
100	General Fund	4,746.51
604	Electric Fund	756.62
620	Liquor	33,003.25
Report Total:		38,506.38

Accounts Payable

Voucher Approval List

User: Abby.Lysdal@ci.litchfield.mn.us
 Printed: 03/17/2026 - 4:05PM
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Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102340	3/17/2026	American Bottling Company		620-4975-6254	190.87
Warrant Total:					190.87
102341	3/17/2026	Bellboy Corporation		620-4975-6254	50.40
102341	3/17/2026	Bellboy Corporation		620-4975-6255	21.15
102341	3/17/2026	Bellboy Corporation		620-4975-6333	6.34
102341	3/17/2026	Bellboy Corporation		620-4975-6251	805.10
102341	3/17/2026	Bellboy Corporation		620-4975-6333	9.90
Warrant Total:					892.89
102342	3/17/2026	Benson Laundry	Mats & Towels	620-4977-6400	68.41
Warrant Total:					68.41
102343	3/17/2026	C & L Distributing, Inc.		620-4975-6252	5,934.29
102343	3/17/2026	C & L Distributing, Inc.		620-4975-6251	1,035.00
102343	3/17/2026	C & L Distributing, Inc.		620-4975-6333	5.00
102343	3/17/2026	C & L Distributing, Inc.		620-4975-6252	-16.10
Warrant Total:					6,958.19
102344	3/17/2026	Dahlheimer Beverage, LLC		620-4975-6254	182.80
102344	3/17/2026	Dahlheimer Beverage, LLC		620-4975-6252	5,267.86
102344	3/17/2026	Dahlheimer Beverage, LLC		620-4975-6251	5,353.61
102344	3/17/2026	Dahlheimer Beverage, LLC		620-4975-6252	-68.40
Warrant Total:					10,735.87
102345	3/17/2026	Johnson Brothers Wholesale		620-4975-6251	1,225.90
102345	3/17/2026	Johnson Brothers Wholesale		620-4975-6333	9.45
102345	3/17/2026	Johnson Brothers Wholesale		620-4975-6253	86.00
102345	3/17/2026	Johnson Brothers Wholesale		620-4975-6333	1.89
102345	3/17/2026	Johnson Brothers Wholesale		620-4975-6251	1,156.40
102345	3/17/2026	Johnson Brothers Wholesale		620-4975-6253	485.81

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102345	3/17/2026	Johnson Brothers Wholesale		620-4975-6333	34.65
102345	3/17/2026	Johnson Brothers Wholesale		620-4975-6251	309.00
102345	3/17/2026	Johnson Brothers Wholesale		620-4975-6333	3.78
Warrant Total:					3,312.88
102346	3/17/2026	Litchfield Fireman's Relief	Donation from VFW for Lfd Fireman's Relief	100-4220-6430	4,600.00
Warrant Total:					4,600.00
102347	3/17/2026	Mediacom LLC	Service 03.13.26 - 04.12.26	100-4926-6478	146.51
Warrant Total:					146.51
102349	3/17/2026	Paustis & Sons		620-4975-6253	446.00
102349	3/17/2026	Paustis & Sons		620-4975-6333	12.50
Warrant Total:					458.50
102350	3/17/2026	Phillips Wine & Spirits		620-4975-6254	31.50
102350	3/17/2026	Phillips Wine & Spirits		620-4975-6251	1,611.95
102350	3/17/2026	Phillips Wine & Spirits		620-4975-6253	1,172.25
102350	3/17/2026	Phillips Wine & Spirits		620-4975-6333	62.37
Warrant Total:					2,878.07
102351	3/17/2026	Southern Glazer's of MN		620-4975-6251	1,720.18
102351	3/17/2026	Southern Glazer's of MN		620-4975-6253	170.12
102351	3/17/2026	Southern Glazer's of MN		620-4975-6333	23.77
Warrant Total:					1,914.07
102348	3/17/2026	Tim Oster	PD 26-02 - Replace damaged gazebo	604-4961-6220	756.62
Warrant Total:					756.62
102352	3/17/2026	Viking Beverages		620-4975-6252	5,503.00
Warrant Total:					5,503.00
102353	3/17/2026	Viking Coca-cola Bottling Co.		620-4975-6254	90.50
Warrant Total:					90.50
Report Total:					38,506.38

Accounts Payable

Voucher Approval Document

User: Abby.Lysdal@ci.litchfield.mn.us
Printed: 03/24/2026 - 3:26PM
Date Type:
Voucher From & To:
Date From & To:
Batch: AP5 00024.03.2026



Fund	Description	Amount
100	General Fund	13,224.90
604	Electric Fund	4,297.49
611	Civic Arena	2,035.28
614	Sewer	10,350.86
620	Liquor	36,746.73
623	Golf Course	3,631.37
626	Airport	1,382.06
706	Infrastructure-LARC	193,131.75
Report Total:		264,800.44

Accounts Payable

Voucher Approval List

User: Abby.Lysdal@ci.litchfield.mn.us
 Printed: 03/24/2026 - 3:26PM
 Batch: AP5 00024.03.2026



Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102354	3/24/2026	ABATE of Minnesota	Sponsorship - Advertising	620-4976-6430	500.00
Warrant Total:					500.00
102356	3/24/2026	Bernick's		620-4975-6252	261.50
102356	3/24/2026	Bernick's		620-4975-6254	26.71
102356	3/24/2026	Bernick's		620-4975-6254	-183.02
Warrant Total:					105.19
102357	3/24/2026	Breakthru Beverage		620-4975-6255	87.68
102357	3/24/2026	Breakthru Beverage		620-4975-6253	364.00
102357	3/24/2026	Breakthru Beverage		620-4975-6251	4,771.82
102357	3/24/2026	Breakthru Beverage		620-4975-6333	80.85
102357	3/24/2026	Breakthru Beverage		620-4975-6251	487.16
102357	3/24/2026	Breakthru Beverage		620-4975-6253	228.00
102357	3/24/2026	Breakthru Beverage		620-4975-6333	11.55
Warrant Total:					6,031.06
102358	3/24/2026	C & L Distributing, Inc.		620-4975-6251	-15.00
102358	3/24/2026	C & L Distributing, Inc.		620-4975-6255	30.00
102358	3/24/2026	C & L Distributing, Inc.		620-4975-6254	54.80
102358	3/24/2026	C & L Distributing, Inc.		620-4975-6252	7,034.33
102358	3/24/2026	C & L Distributing, Inc.		620-4975-6251	150.00
102358	3/24/2026	C & L Distributing, Inc.		620-4975-6333	5.00
102358	3/24/2026	C & L Distributing, Inc.		620-4975-6251	-7.50
102358	3/24/2026	C & L Distributing, Inc.		620-4975-6252	-9.55
Warrant Total:					7,242.08
102359	3/24/2026	Centerpoint Energy	6025127-9	611-4986-6383	0.00
102359	3/24/2026	Centerpoint Energy	6967860-5	100-4318-6383	424.51
102359	3/24/2026	Centerpoint Energy	6024581-8	100-4550-6383	598.81
102359	3/24/2026	Centerpoint Energy	6025097-4	614-4947-6383	8,608.12

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102359	3/24/2026	Centerpoint Energy	6025115-4	614-4947-6383	1,049.14
102359	3/24/2026	Centerpoint Energy	6025123-8	611-4985-6383	1,878.20
102359	3/24/2026	Centerpoint Energy	6045611-8	100-4312-6380	505.23
102359	3/24/2026	Centerpoint Energy	6045623-3	100-4220-6383	1,774.96
102359	3/24/2026	Centerpoint Energy	6037798-3	604-4960-6383	2,568.24
102359	3/24/2026	Centerpoint Energy	6341425-4	100-4194-6380	274.39
102359	3/24/2026	Centerpoint Energy	6037845-2	100-4318-6383	590.61
102359	3/24/2026	Centerpoint Energy	6059794-5	100-4318-6383	615.19
102359	3/24/2026	Centerpoint Energy	6052367-7	626-4953-6383	220.00
102359	3/24/2026	Centerpoint Energy	6045946-8	604-4960-6383	1,232.94
102359	3/24/2026	Centerpoint Energy	9582053-6	620-4977-6380	658.72
102359	3/24/2026	Centerpoint Energy	10453457-3	614-4947-6383	107.21
102359	3/24/2026	Centerpoint Energy	11328742-9	626-4953-6383	282.34
102359	3/24/2026	Centerpoint Energy	12101650-5	623-4983-6380	2,444.40
Warrant Total:					23,833.01
102360	3/24/2026	Cowgirl Tuff Attn: Events	Sponsorship - Advertising	620-4976-6340	600.00
Warrant Total:					600.00
102361	3/24/2026	Dahlheimer Beverage, LLC		620-4975-6254	60.55
102361	3/24/2026	Dahlheimer Beverage, LLC		620-4975-6252	6,423.00
102361	3/24/2026	Dahlheimer Beverage, LLC		620-4975-6251	56.50
102361	3/24/2026	Dahlheimer Beverage, LLC		620-4975-6252	-40.00
Warrant Total:					6,500.05
102362	3/24/2026	Elan Financial Services	Apple, Adobe, Accuweather & Printing Fee	100-4159-6433	106.97
102362	3/24/2026	Elan Financial Services	Websolutions	623-4983-6400	26.95
102362	3/24/2026	Elan Financial Services	Monthly Phone Charge	100-4159-6400	65.83
102362	3/24/2026	Elan Financial Services	Dave's iPad & Apple Pencil	100-4132-6220	1,963.31
102362	3/24/2026	Elan Financial Services	Online Training	100-4132-6331	25.00
102362	3/24/2026	Elan Financial Services	iPad Screen Protector	100-4132-6220	53.68
102362	3/24/2026	Elan Financial Services	iPad Case	100-4132-6220	86.98
102362	3/24/2026	Elan Financial Services	Tablet & Chargers	100-4312-6200	428.90
102362	3/24/2026	Elan Financial Services	2 Circuit Boards	100-4314-6220	236.67
102362	3/24/2026	Elan Financial Services	12 Shovels	100-4312-6220	1,050.91
102362	3/24/2026	Elan Financial Services	Library Clock	100-4550-6400	2,500.00
102362	3/24/2026	Elan Financial Services	Parts	100-4314-6220	92.65
102362	3/24/2026	Elan Financial Services	2025 Lake Pump Usage	623-4983-6430	140.00
102362	3/24/2026	Elan Financial Services	2025 Water Permit	623-4983-6430	307.80

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102362	3/24/2026	Elan Financial Services	Pesticide Safety Recer (Ruschmeyer, Manning & Provencher)	623-4983-6430	480.00
102362	3/24/2026	Elan Financial Services	Lodging for TR #26-04	100-4210-6331	352.59
102362	3/24/2026	Elan Financial Services	Tuition for TR #26-05	100-4210-6331	350.00
102362	3/24/2026	Elan Financial Services	Supplies	611-4985-6220	157.08
102362	3/24/2026	Elan Financial Services	HPC Binder Dividers	100-4133-6430	65.71
102362	3/24/2026	Elan Financial Services	Tuition for TR #26-06	100-4210-6331	375.00
102362	3/24/2026	Elan Financial Services	Tier 2 Reporting	614-4947-6430	102.15
102362	3/24/2026	Elan Financial Services	Street Camera Monthly Plan	100-4312-6220	13.00
Warrant Total:					8,981.18
102363	3/24/2026	Electrical Production Services	LARC Project	706-4987-6539	12,350.00
Warrant Total:					12,350.00
102364	3/24/2026	Ford Metro, Inc/KAS Investment Co. Inc.	LARC Project	706-4987-6300	13,351.26
Warrant Total:					13,351.26
102365	3/24/2026	Johnson Brothers Wholesale		620-4975-6251	524.91
102365	3/24/2026	Johnson Brothers Wholesale		620-4975-6253	56.00
102365	3/24/2026	Johnson Brothers Wholesale		620-4975-6333	10.08
102365	3/24/2026	Johnson Brothers Wholesale		620-4975-6254	123.60
102365	3/24/2026	Johnson Brothers Wholesale		620-4975-6251	3,229.50
102365	3/24/2026	Johnson Brothers Wholesale		620-4975-6253	3,944.44
102365	3/24/2026	Johnson Brothers Wholesale		620-4975-6333	174.52
102365	3/24/2026	Johnson Brothers Wholesale		620-4975-6251	-1,225.90
102365	3/24/2026	Johnson Brothers Wholesale		620-4975-6251	-2.33
102365	3/24/2026	Johnson Brothers Wholesale		620-4975-6253	-9.99
102365	3/24/2026	Johnson Brothers Wholesale		620-4975-6251	-16.50
102365	3/24/2026	Johnson Brothers Wholesale		620-4975-6253	-3.00
Warrant Total:					6,805.33
102366	3/24/2026	Kraft Mechanical LLC	LARC Project	706-4987-6300	167,430.49
Warrant Total:					167,430.49
102367	3/24/2026	Litchfield Eye Center	Safety Glasses - R. Groskreutz	604-4961-6430	416.36
Warrant Total:					416.36
102368	3/24/2026	Litchfield Licensing	Registration Renewal for 2023 Dodge Durango KPE613	100-4210-6228	16.25
102368	3/24/2026	Litchfield Licensing	Registration Renewal for 2023 Dodge Durango KPE612	100-4210-6228	16.25

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					32.50
102372	3/24/2026	Martin Tjaden	Mailbox Reimbursement - M. Tjaden	100-4314-6430	235.88
Warrant Total:					235.88
102369	3/24/2026	Meeker Energy	99970.02	626-4953-6380	535.84
102369	3/24/2026	Meeker Energy	99970.03	626-4953-6380	133.88
102369	3/24/2026	Meeker Energy	99970.05	100-4255-6380	48.00
102369	3/24/2026	Meeker Energy	99970.06	100-4316-6380	32.25
102369	3/24/2026	Meeker Energy	99970.08	614-4945-6380	65.32
102369	3/24/2026	Meeker Energy	99970.09	100-4210-6380	46.62
102369	3/24/2026	Meeker Energy	99970.11	626-4953-6380	126.00
102369	3/24/2026	Meeker Energy	99970.12	614-4945-6380	56.71
102369	3/24/2026	Meeker Energy	99970.13	100-4316-6380	14.75
102369	3/24/2026	Meeker Energy	99970.14	100-4316-6380	14.75
102369	3/24/2026	Meeker Energy	99970.15	614-4945-6380	152.31
102369	3/24/2026	Meeker Energy	99970.16	100-4316-6380	20.00
102369	3/24/2026	Meeker Energy	99970.17	100-4316-6380	23.50
102369	3/24/2026	Meeker Energy	99970.18	100-4316-6380	10.75
102369	3/24/2026	Meeker Energy	99970.19	100-4316-6380	10.75
102369	3/24/2026	Meeker Energy	99970.20	100-4316-6380	10.75
102369	3/24/2026	Meeker Energy	99970.21	100-4316-6380	19.50
102369	3/24/2026	Meeker Energy	99970.22	100-4316-6380	19.50
102369	3/24/2026	Meeker Energy	99970.23	100-4316-6380	19.50
102369	3/24/2026	Meeker Energy	99970.24	100-4316-6380	19.50
102369	3/24/2026	Meeker Energy	99970.26	100-4316-6380	10.75
102369	3/24/2026	Meeker Energy	99970.27	100-4316-6380	84.75
102369	3/24/2026	Meeker Energy	99970.31	623-4983-6320	52.42
102369	3/24/2026	Meeker Energy	99970.28	626-4953-6380	84.00
102369	3/24/2026	Meeker Energy	99970.34	614-4947-6321	209.90
102369	3/24/2026	Meeker Energy	99970.30	623-4983-6320	99.85
102369	3/24/2026	Meeker Energy	99970.32	604-4962-6380	79.95
102369	3/24/2026	Meeker Energy	99970.33	620-4976-6321	89.90
102369	3/24/2026	Meeker Energy	99970.35	623-4983-6380	79.95
Warrant Total:					2,171.65
102370	3/24/2026	Phillips Wine & Spirits		620-4975-6255	201.80
102370	3/24/2026	Phillips Wine & Spirits		620-4975-6251	317.25
102370	3/24/2026	Phillips Wine & Spirits		620-4975-6253	853.75

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102370	3/24/2026	Phillips Wine & Spirits		620-4975-6333	43.47
Warrant Total:					1,416.27
102355	3/24/2026	Richard Bates	Overpayment Refund - Richard Bates	620-4976-6430	268.54
Warrant Total:					268.54
102371	3/24/2026	Southern Glazer's of MN		620-4975-6253	271.00
102371	3/24/2026	Southern Glazer's of MN		620-4975-6251	1,249.12
102371	3/24/2026	Southern Glazer's of MN		620-4975-6333	21.70
102371	3/24/2026	Southern Glazer's of MN		620-4975-6251	1,587.58
102371	3/24/2026	Southern Glazer's of MN		620-4975-6253	61.16
102371	3/24/2026	Southern Glazer's of MN		620-4975-6333	17.70
Warrant Total:					3,208.26
102373	3/24/2026	Viking Beverages		620-4975-6252	2,430.90
Warrant Total:					2,430.90
102374	3/24/2026	Viking Coca-cola Bottling Co.		620-4975-6255	31.23
102374	3/24/2026	Viking Coca-cola Bottling Co.		620-4975-6254	196.70
Warrant Total:					227.93
102375	3/24/2026	Vinocopia, Inc.		620-4975-6251	234.50
102375	3/24/2026	Vinocopia, Inc.		620-4975-6253	416.00
102375	3/24/2026	Vinocopia, Inc.		620-4975-6333	12.00
Warrant Total:					662.50
Report Total:					264,800.44

Accounts Payable

Voucher Approval Document

User: JohnSufka
Printed: 03/26/2026 - 1:58PM
Date Type:
Voucher From & To:
Date From & To:
Batch: AP5 00703.03.2026



Fund	Description	Amount
100	General Fund	48,406.70
602	Water Fund	1,538.91
604	Electric Fund	13,030.64
611	Civic Arena	1,142.32
612	LARC	1,629.55
614	Sewer	9,115.97
620	Liquor	2,299.15
623	Golf Course	2,294.47
Report Total:		79,457.71

Accounts Payable

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Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102383	3/27/2026	Delta Dental Plan Of MN	PR Batch 00702.03.2026 Delta Dental ER Pd	623-0000-2176	112.51
102383	3/27/2026	Delta Dental Plan Of MN	PR Batch 00702.03.2026 Delta Dental ER Pd	604-0000-2176	627.82
102383	3/27/2026	Delta Dental Plan Of MN	PR Batch 00702.03.2026 Delta Dental ER Pd	100-0000-2176	2,743.43
102383	3/27/2026	Delta Dental Plan Of MN	PR Batch 00702.03.2026 Delta Dental ER Pd	614-0000-2176	686.17
102383	3/27/2026	Delta Dental Plan Of MN	PR Batch 00702.03.2026 Delta Dental ER Pd	612-0000-2176	156.19
102383	3/27/2026	Delta Dental Plan Of MN	PR Batch 00702.03.2026 Delta Dental ER Pd	611-0000-2176	85.69
102383	3/27/2026	Delta Dental Plan Of MN	PR Batch 00702.03.2026 Delta Dental ER Pd	602-0000-2176	146.98
102383	3/27/2026	Delta Dental Plan Of MN	PR Batch 00702.03.2026 Delta Dental ER Pd	620-0000-2176	135.50
102383	3/27/2026	Delta Dental Plan Of MN	Cobra Payment-Bruce Dicke	100-0000-2182	104.13
102383	3/27/2026	Delta Dental Plan Of MN	Cobra Payment-Dallas Nelson	100-0000-2182	52.06
102383	3/27/2026	Delta Dental Plan Of MN	Cobra Payment-Ron Schmitz	100-0000-2182	104.13
102383	3/27/2026	Delta Dental Plan Of MN	Cobra Payment-Sandy Hickman	604-4962-6132	104.13
102383	3/27/2026	Delta Dental Plan Of MN	Cobra Payment-William Nygaard	100-0000-2182	104.13
Warrant Total:					5,162.87
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health Insurance	604-0000-2180	816.88
102384	3/27/2026	Medica Choice	PR Batch 00701.03.2026 Medica Health Insurance	611-0000-2180	100.73
102384	3/27/2026	Medica Choice	PR Batch 00701.03.2026 Medica Health Insurance	100-0000-2180	3,124.65
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health Insurance	100-0000-2180	3,124.65
102384	3/27/2026	Medica Choice	PR Batch 00701.03.2026 Medica Health Insurance	614-0000-2180	745.44
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health Insurance	614-0000-2180	745.44
102384	3/27/2026	Medica Choice	PR Batch 00701.03.2026 Medica Health Insurance	604-0000-2180	816.88
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health Insurance	611-0000-2180	100.73
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health Insurance	620-0000-2180	201.47
102384	3/27/2026	Medica Choice	PR Batch 00701.03.2026 Medica Health Insurance	602-0000-2180	50.37
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health Insurance	623-0000-2180	201.47
102384	3/27/2026	Medica Choice	PR Batch 00701.03.2026 Medica Health Insurance	620-0000-2180	201.47
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health Insurance	602-0000-2180	50.37
102384	3/27/2026	Medica Choice	PR Batch 00701.03.2026 Medica Health Insurance	623-0000-2180	201.47
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health ER Pd	604-0000-2176	8,325.21
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health ER Pd	100-0000-2176	30,483.33

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health ER Pd	614-0000-2176	6,634.85
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health ER Pd	623-0000-2176	1,719.82
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health ER Pd	602-0000-2176	1,226.39
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health ER Pd	620-0000-2176	1,611.79
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health ER Pd	612-0000-2176	1,342.46
102384	3/27/2026	Medica Choice	PR Batch 00702.03.2026 Medica Health ER Pd	611-0000-2176	805.89
102384	3/27/2026	Medica Choice	Cobra Insurance-Brad Arveson	100-0000-2182	823.44
102384	3/27/2026	Medica Choice	Cobra Payment-Bryce Wendlandt	100-0000-2182	671.23
102384	3/27/2026	Medica Choice	Cobra Insurance-Sandra Hickman	604-4962-6131	2,014.73
102384	3/27/2026	Medica Choice	Cobra Payment-Tammy Schmitz	100-0000-2182	671.23
102384	3/27/2026	Medica Choice	Cobra Payment-William Nygaard	100-0000-2182	2,471.59
Warrant Total:					69,283.98
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employee	623-0000-2185	15.30
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employee	614-0000-2185	61.77
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employee	100-0000-2185	362.73
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employee	612-0000-2185	28.16
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employee	620-0000-2185	37.30
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employee	604-0000-2185	80.88
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employee	602-0000-2185	16.00
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employee	611-0000-2185	9.43
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employer	614-0000-2185	61.77
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employer	604-0000-2185	80.88
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employer	620-0000-2185	37.30
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employer	612-0000-2185	28.16
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employer	100-0000-2185	362.73
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employer	623-0000-2185	15.30
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employer	602-0000-2185	16.00
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employee	620-0000-2185	37.16
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 PFML-Employer	611-0000-2185	9.43
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employee	611-0000-2185	15.21
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 Vision Ins-Employee	612-0000-2176	15.34
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employee	612-0000-2185	29.62
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employee	100-0000-2185	328.10
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 Vision Ins-Employee	604-0000-2176	7.67
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employee	614-0000-2185	58.99
102385	3/27/2026	MetLife	PR Batch 00702.03.2026 Vision Ins-Employee	614-0000-2176	22.55
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employee	604-0000-2185	77.78
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employee	602-0000-2185	16.40

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employee	623-0000-2185	14.30
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employer	620-0000-2185	37.16
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employer	612-0000-2185	29.62
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employer	611-0000-2185	15.21
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employer	100-0000-2185	328.10
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employer	614-0000-2185	58.99
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employer	604-0000-2185	77.78
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employer	602-0000-2185	16.40
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employer	623-0000-2185	14.30
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML Elected	100-0000-2185	9.12
102385	3/27/2026	MetLife	PR Batch 00701.03.2026 PFML-Employer Elected	100-0000-2185	9.12
Warrant Total:					2,442.06
102386	3/27/2026	Pacific Life Insurance Company	PR Batch 00702.03.2026 ILIAC-Def. Comp.	614-0000-2181	40.00
102386	3/27/2026	Pacific Life Insurance Company	PR Batch 00702.03.2026 ILIAC-Def. Comp.	100-0000-2181	2,528.80
Warrant Total:					2,568.80
Report Total:					79,457.71

Accounts Payable

Voucher Approval Document

User: JohnSufka
Printed: 03/26/2026 - 2:17PM
Date Type:
Voucher From & To:
Date From & To:
Batch: AP5 00704.03.2026



Fund	Description	Amount
100	General Fund	41,276.68
602	Water Fund	1,971.70
604	Electric Fund	10,350.96
611	Civic Arena	790.26
612	LARC	2,792.45
614	Sewer	7,048.55
620	Liquor	3,558.84
623	Golf Course	1,614.65
Report Total:		69,404.09

Accounts Payable

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Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Federal Income Tax	604-0000-2171	2,491.01
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Federal Income Tax	100-0000-2171	8,724.65
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Federal Income Tax	611-0000-2171	124.56
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Federal Income Tax	614-0000-2171	1,308.33
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Federal Income Tax	612-0000-2171	421.54
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Federal Income Tax	623-0000-2171	378.29
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Federal Income Tax	620-0000-2171	514.78
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Federal Income Tax	602-0000-2171	439.75
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employee Portion	620-0000-2173	573.02
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employee Portion	612-0000-2173	436.55
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employee Portion	604-0000-2173	1,181.48
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employee Portion	614-0000-2173	892.39
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employee Portion	100-0000-2173	3,370.02
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employee Portion	611-0000-2173	137.47
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employee Portion	623-0000-2173	225.94
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employee Portion	602-0000-2173	240.21
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employer Portion	100-0000-2173	3,370.02
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employer Portion	612-0000-2173	436.55
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employer Portion	620-0000-2173	573.02
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employer Portion	623-0000-2173	225.94
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employer Portion	614-0000-2173	892.39
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employer Portion	604-0000-2173	1,181.48
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employer Portion	611-0000-2173	137.47
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 FICA Employer Portion	602-0000-2173	240.21
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employee Portion	623-0000-2175	52.84
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employee Portion	100-0000-2175	1,303.02
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employee Portion	604-0000-2175	276.31
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employee Portion	612-0000-2175	102.09
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employee Portion	620-0000-2175	134.01
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employee Portion	602-0000-2175	56.18
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employee Portion	614-0000-2175	208.70

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employee Portion	611-0000-2175	32.15
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employer Portion	604-0000-2175	276.31
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employer Portion	100-0000-2175	1,303.02
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employer Portion	612-0000-2175	102.09
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employer Portion	611-0000-2175	32.15
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employer Portion	602-0000-2175	56.18
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employer Portion	620-0000-2175	134.01
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employer Portion	623-0000-2175	52.84
0	3/27/2026	Federal Taxes	PR Batch 00702.03.2026 Medicare Employer Portion	614-0000-2175	208.70
Warrant Total:					32,847.67
0	3/27/2026	MN Dept of Revenue	PR Batch 00702.03.2026 State Income Tax	100-0000-2172	4,102.62
0	3/27/2026	MN Dept of Revenue	PR Batch 00702.03.2026 State Income Tax	623-0000-2172	195.01
0	3/27/2026	MN Dept of Revenue	PR Batch 00702.03.2026 State Income Tax	604-0000-2172	1,218.02
0	3/27/2026	MN Dept of Revenue	PR Batch 00702.03.2026 State Income Tax	614-0000-2172	643.34
0	3/27/2026	MN Dept of Revenue	PR Batch 00702.03.2026 State Income Tax	602-0000-2172	173.89
0	3/27/2026	MN Dept of Revenue	PR Batch 00702.03.2026 State Income Tax	620-0000-2172	307.87
0	3/27/2026	MN Dept of Revenue	PR Batch 00702.03.2026 State Income Tax	612-0000-2172	237.86
0	3/27/2026	MN Dept of Revenue	PR Batch 00702.03.2026 State Income Tax	611-0000-2172	71.34
Warrant Total:					6,949.95
0	3/27/2026	MN State Retirement System	PR Batch 00702.03.2026 Health Care Savings Plan-Stree	614-0000-2179	500.00
0	3/27/2026	MN State Retirement System	PR Batch 00702.03.2026 Health Care Savings Plan-Stree	100-0000-2179	750.00
0	3/27/2026	MN State Retirement System	PR Batch 00702.03.2026 Health Care Savings Plan-Stree	602-0000-2179	125.00
0	3/27/2026	MN State Retirement System	PR Batch 00702.03.2026 Health Care Savings Plan-Stree	604-0000-2179	300.00
Warrant Total:					1,675.00
0	3/27/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00702.03.2026 VOYA-Def. Comp.	604-0000-2181	800.00
0	3/27/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00702.03.2026 VOYA-Def Comp ROTH Flat	612-0000-2181	200.00
0	3/27/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00702.03.2026 VOYA-Def Comp %	604-0000-2181	7.33
0	3/27/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00702.03.2026 VOYA-Def Comp %	614-0000-2181	102.63
0	3/27/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00702.03.2026 VOYA-Def Comp %	602-0000-2181	36.66
0	3/27/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00702.03.2026 VOYA-Def Comp ROTH %	604-0000-2181	7.33
0	3/27/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00702.03.2026 VOYA-Def Comp ROTH %	614-0000-2181	102.63
0	3/27/2026	Orchard Trust-MN State Retirement Systems	PR Batch 00702.03.2026 VOYA-Def Comp ROTH %	602-0000-2181	36.66
Warrant Total:					1,293.24
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA	100-0000-2174	7,818.35
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA	620-0000-2174	613.84

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA	604-0000-2174	1,212.57
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA	614-0000-2174	1,016.53
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA	623-0000-2174	224.62
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA	602-0000-2174	263.23
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA	612-0000-2174	397.32
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA	611-0000-2174	118.45
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA-ER Share	602-0000-2174	263.23
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA-ER Share	100-0000-2174	10,004.95
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA-ER Share	604-0000-2174	1,212.57
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA-ER Share	614-0000-2174	1,016.53
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA-ER Share	620-0000-2174	613.84
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA-ER Share	623-0000-2174	224.62
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA-ER Share	612-0000-2174	397.32
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA-ER Share	611-0000-2174	118.45
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA Additional ER	604-0000-2174	186.55
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA Additional ER	100-0000-2174	530.03
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA Additional ER	620-0000-2174	94.45
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA Additional ER	623-0000-2174	34.55
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA Additional ER	602-0000-2174	40.50
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA Additional ER	614-0000-2174	156.38
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA Additional ER	612-0000-2174	61.13
0	3/27/2026	Public Employees Retirement Association	PR Batch 00702.03.2026 PERA Additional ER	611-0000-2174	18.22
Warrant Total:					26,638.23
Report Total:					69,404.09

Accounts Payable

Voucher Approval Document

User: Abby.Lysdal@ci.litchfield.mn.us
Printed: 03/31/2026 - 11:49AM
Date Type:
Voucher From & To:
Date From & To:
Batch: AP5 00031.03.2026



Fund	Description	Amount
100	General Fund	29,112.82
602	Water Fund	9,140.27
604	Electric Fund	10,839.76
611	Civic Arena	114.36
614	Sewer	10,468.72
620	Liquor	52,154.44
623	Golf Course	199.13
626	Airport	81.33
Report Total:		112,110.83

Accounts Payable

Voucher Approval List

User: Abby.Lysdal@ci.litchfield.mn.us
 Printed: 03/31/2026 - 11:49AM
 Batch: AP5 00031.03.2026



Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102387	3/31/2026	Bellboy Corporation		620-4975-6255	51.00
102387	3/31/2026	Bellboy Corporation		620-4975-6333	6.25
102387	3/31/2026	Bellboy Corporation		620-4975-6251	1,110.95
102387	3/31/2026	Bellboy Corporation		620-4975-6333	1.65
Warrant Total:					1,169.85
102388	3/31/2026	Benson Laundry	Towels & Mats	620-4977-6400	68.41
Warrant Total:					68.41
102389	3/31/2026	Breakthru Beverage		620-4975-6254	608.00
102389	3/31/2026	Breakthru Beverage		620-4975-6253	4,932.00
102389	3/31/2026	Breakthru Beverage		620-4975-6251	3,868.28
102389	3/31/2026	Breakthru Beverage		620-4975-6333	164.19
102389	3/31/2026	Breakthru Beverage		620-4975-6253	168.00
102389	3/31/2026	Breakthru Beverage		620-4975-6333	1.65
Warrant Total:					9,742.12
102390	3/31/2026	C & L Distributing, Inc.		620-4975-6255	15.00
102390	3/31/2026	C & L Distributing, Inc.		620-4975-6254	253.00
102390	3/31/2026	C & L Distributing, Inc.		620-4975-6252	13,155.30
102390	3/31/2026	C & L Distributing, Inc.		620-4975-6251	137.25
102390	3/31/2026	C & L Distributing, Inc.		620-4975-6333	5.00
Warrant Total:					13,565.55
102391	3/31/2026	Conway,Deuth & Schmiesing,PLLP	Progress Billing on 2025 Audit	100-4158-6301	6,000.00
102391	3/31/2026	Conway,Deuth & Schmiesing,PLLP	Progress Billing on 2025 Audit	602-4966-6445	9,000.00
102391	3/31/2026	Conway,Deuth & Schmiesing,PLLP	Progress Billing on 2025 Audit	604-4966-6445	10,000.00
102391	3/31/2026	Conway,Deuth & Schmiesing,PLLP	Progress Billing on 2025 Audit	614-4948-6445	10,000.00
102391	3/31/2026	Conway,Deuth & Schmiesing,PLLP	Progress Billing on 2025 Audit	620-4976-6445	5,000.00
Warrant Total:					40,000.00

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102392	3/31/2026	Dahlheimer Beverage, LLC		620-4975-6254	218.45
102392	3/31/2026	Dahlheimer Beverage, LLC		620-4975-6252	7,633.30
102392	3/31/2026	Dahlheimer Beverage, LLC		620-4975-6251	270.00
Warrant Total:					8,121.75
102394	3/31/2026	Johnson Brothers Wholesale		620-4975-6251	48.00
102394	3/31/2026	Johnson Brothers Wholesale		620-4975-6333	3.78
102394	3/31/2026	Johnson Brothers Wholesale		620-4975-6251	119.25
102394	3/31/2026	Johnson Brothers Wholesale		620-4975-6333	3.78
102394	3/31/2026	Johnson Brothers Wholesale		620-4975-6251	1,972.40
102394	3/31/2026	Johnson Brothers Wholesale		620-4975-6253	168.00
102394	3/31/2026	Johnson Brothers Wholesale		620-4975-6333	36.78
102394	3/31/2026	Johnson Brothers Wholesale		620-4975-6333	-1.89
102394	3/31/2026	Johnson Brothers Wholesale		620-4975-6253	-56.00
Warrant Total:					2,294.10
102395	3/31/2026	Kinsella Chiropractic Clinic	DOT Physical Exam - T. Fester	604-4961-6430	100.00
Warrant Total:					100.00
102396	3/31/2026	Litchfield Visitors Bureau	February Lodging Tax	100-4926-6468	2,918.44
102396	3/31/2026	Litchfield Visitors Bureau	February Lodging Tax	100-4519-6443	1,246.73
Warrant Total:					4,165.17
102397	3/31/2026	Mediacom LLC	Service 03.25.26 - 04.24.26	100-4309-6430	266.90
Warrant Total:					266.90
102398	3/31/2026	Nuvera	City Hall Phone & Internet	100-4194-6321	567.85
102398	3/31/2026	Nuvera	Fire Dept Phone & Internet	100-4220-6321	42.26
102398	3/31/2026	Nuvera	Rescue Dept Phone & Internet	100-4250-6320	233.10
102398	3/31/2026	Nuvera	Streets Phone & Internet	100-4318-6320	198.23
102398	3/31/2026	Nuvera	Library Phone	100-4550-6320	253.52
102398	3/31/2026	Nuvera	Utilities Phone & Internet	604-4962-6320	489.77
102398	3/31/2026	Nuvera	Civic Arena Phone & Internet	611-4985-6320	114.36
102398	3/31/2026	Nuvera	Waste Water Phone & Internet	614-4947-6321	468.72
102398	3/31/2026	Nuvera	Liquor Store Phone & Internet	620-4976-6321	411.89
102398	3/31/2026	Nuvera	Golf Course Phone & Internet	623-4983-6320	199.13
102398	3/31/2026	Nuvera	Airport Phone	626-4953-6320	81.33
102398	3/31/2026	Nuvera	Phone Book Listing With Nuvera	100-4113-6350	0.00

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
102398	3/31/2026	Nuvera	Water Plant Phones	602-4962-6321	140.27
102398	3/31/2026	Nuvera	Liquor Store Video	620-4976-6321	114.05
Warrant Total:					3,314.48
102399	3/31/2026	Phillips Wine & Spirits		620-4975-6255	67.08
102399	3/31/2026	Phillips Wine & Spirits		620-4975-6254	278.15
102399	3/31/2026	Phillips Wine & Spirits		620-4975-6251	2,063.92
102399	3/31/2026	Phillips Wine & Spirits		620-4975-6253	292.00
102399	3/31/2026	Phillips Wine & Spirits		620-4975-6333	80.33
Warrant Total:					2,781.48
102400	3/31/2026	Precise Ice		620-4975-6250	204.80
102400	3/31/2026	Precise Ice		620-4975-6333	4.00
Warrant Total:					208.80
102401	3/31/2026	Southern Glazer's of MN		620-4975-6251	2,934.95
102401	3/31/2026	Southern Glazer's of MN		620-4975-6253	1,964.22
102401	3/31/2026	Southern Glazer's of MN		620-4975-6333	70.52
102401	3/31/2026	Southern Glazer's of MN		620-4975-6251	472.25
102401	3/31/2026	Southern Glazer's of MN		620-4975-6333	7.75
Warrant Total:					5,449.69
102393	3/31/2026	Tanner Fester	Boots - T. Fester	604-4961-6217	249.99
Warrant Total:					249.99
102402	3/31/2026	Viking Beverages		620-4975-6252	1,634.60
Warrant Total:					1,634.60
102403	3/31/2026	Viking Coca-cola Bottling Co.		620-4975-6255	22.10
102403	3/31/2026	Viking Coca-cola Bottling Co.		620-4975-6254	172.05
Warrant Total:					194.15
102404	3/31/2026	Wood & Rue, PLLP	Retainer Fee	100-4161-6319	1,200.00
102404	3/31/2026	Wood & Rue, PLLP	March Criminal Miscellaneous	100-4161-6308	14,703.54
102404	3/31/2026	Wood & Rue, PLLP	March Civil Miscellaneous	100-4161-6304	1,482.25
Warrant Total:					17,385.79
102405	3/31/2026	Wooden Link Vineyard LLC		620-4975-6253	1,398.00

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
					Warrant Total: 1,398.00
					Report Total: 112,110.83

OTHER PAYMENTS

CITY OF LITCHFIELD
RESOLUTION NO. 26-4-60
AUTHORIZE PAYMENT NO. 2
FOR THE LITCHFIELD MUNICIPAL AIRPORT 6 UNIT T-HANGAR

WHEREAS, a contract has been awarded for the above titled item, and

WHEREAS, recommendation has been made and is on file to approve this payment,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby approves Payment No. 2 for the Litchfield Municipal Airport 6 Unit T-Hangar project totaling \$263,230.52 as attached.

Adopted by the City Council this 6th day of April, 2026.

Attest:

ASSISTANT CITY ADMINISTRATOR

Approved:

MAYOR



Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

April 1, 2026

Joyce Spreiter
Assistant City Administrator
City of Litchfield
126 Marshall Avenue North
Litchfield, MN 55355

RE: Litchfield Municipal Airport (LJF)
Airport 6 Unit T-Hangar Project
FAA AIP 3-27-0117-020-2025 / FAA AIG 019-2025
SP No. A4701-34 & 35
BMI Project No.: 25X.138086

Dear Joyce,

Enclosed please find three signed copies of Payment Estimate No. 2 for the above referenced project. This estimate includes all work completed through March 20, 2026. We have reviewed the estimate and have approved it as submitted. Please review the estimate and, if acceptable, sign and date all copies and forward one copy to Everstrong Construction, Inc. with payment, one copy to me, and keep one copy for your records.

Thank you for taking the time to review this estimate. Please feel free to call me if you have any questions or would like to discuss the estimate.

Sincerely,

Bolton & Menk, Inc.

Chuck DeWolf, P.E.
City Engineer

Enclosure

Contractor's Application for Payment

Owner: CITY OF LITCHFIELD	Owner's Project No.: _____
Engineer: BOLTON & MENK, INC.	Engineer's Project No.: 25X.138086
Contractor: EVERSTRONG CONSTRUCTION, INC.	Agency's Project No.: FAA AIP 20-25/AIG 19-25/ SP A4701-34/35
Project: 6 UNIT T-HANGAR	
Application No.: 2	Application Date: 3/23/2026
Application Period: From 12/13/2025 to 3/20/2026	

1. Original Contract Price	\$	1,149,547.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	1,149,547.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	429,576.14
5. Retainage		
a. 5% X \$ 429,576.14 Work Completed	\$	21,478.81
b. X \$ - Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	21,478.81
6. Amount eligible to date (Line 4 - Line 5.c)	\$	408,097.33
7. Less previous payments	\$	144,866.81
8. Amount due this application	\$	263,230.52
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	719,970.86

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: EVERSTRONG CONSTRUCTION, INC.

Signed by: _____
Signature: Pete U'Ren **Date:** March 26, 2026
Name: PETE U'REN **Title:** PRESIDENT

Recommended by Engineer

Approved by Owner

DocuSigned by: _____
By: Silas Parmar
Name: SILAS PARMAR
Title: PROJECT MANAGER
Date: 3/23/2026

By: _____
Name: _____
Title: _____
Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	CITY OF LITCHFIELD	Owner's Project No.:	
Engineer:	BOLTON & MENK, INC.	Engineer's Project No.:	25X.138086
Contractor:	EVERSTRONG CONSTRUCTION, INC.	Agency's Project No.:	FAA AIP 20-25/AIG 19-25/ SP A4701-34/35
Project:	6 UNIT T-HANGAR		

Application No.:	2	Application Period:	From	12/13/25	to	03/20/26	Application Date:	03/23/26
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A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract													
1	6 UNIT T HANGAR; COMPLETE DESIGN BUILD	1.00	LUMP SUM	1,149,547.00	1,149,547.00	0.13	152,491.38	0.373692	429,576.14		429,576.14	37%	719,970.86
Original Contract Totals					\$ 1,149,547.00		\$ 152,491.38		\$ 429,576.14	\$ -	\$ 429,576.14	37%	\$ 719,970.86

ORDINANCES
SECOND READINGS

1.

CITY OF LITCHFIELD

**RESOLUTION NO. 26-4-57
SECOND READING FOR ORDINANCE NO. 837
AN ORDINANCE AMENDING PART OF THE CITY CODE,
TITLE XV: LAND USAGE, CHAPTER 154, SECTION 12.1, B: BOUNDARIES
AND OFFICIAL ZONING MAP**

WHEREAS, upon recommendation of the Planning Commission and after holding a public hearing, a First Reading was given on March 16, 2026, Resolution No. 26-3-47,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Litchfield that this be Second Reading of Ordinance No. 837, an ordinance amending part of the City Code, Title XV: Land Usage, Chapter 154: Zoning Ordinance, Section 12.1, B: Boundaries of Official Zoning Map; and

BE IT FURTHER RESOLVED that this be entered into the Book of Ordinances as Ordinance No. 837, and into the Codified Ordinances of the City of Litchfield.

Adopted by the City Council this 6th day of April, 2026.

Attest:

ASSISTANT CITY ADMINISTRATOR

Approved:

MAYOR

CITY OF LITCHFIELD

ORDINANCE NO. 837

AN ORDINANCE AMENDING THE ZONING ORDINANCE

CHAPTER 154, SECTION 12.1, B: BOUNDARIES AND OFFICIAL ZONING MAP

The City Council of the City of Litchfield does Ordain:

That Codified Zoning Ordinance, Chapter 154 Section 12.1, B. Boundaries of Official Zoning Map, to be amended and include as follows:

Zoning Map – B-1 Limited Business District:

Parcel No. 27- 1283000, legally described as follows:

The East Twenty-five (25.0) feet of the North One Hundred Thirty-five (135.0) feet of Lot Four (4); Lot One (1), less the South 19.41 feet thereof;

ALSO

Beginning at a point Ten (10.0) feet West of the Southwest corner of Lot One (1) of Block "I" of Butler's Addition to the City of Litchfield; thence due West Thirty-five (35.0) feet to a point on the South line of Lot Four (4) of Block "I" of said Butler's Addition; thence due North Forty (40.0) feet; thence due East Thirty-five (35.0) feet; thence due South Forty (40.0) feet to the point of beginning, all being a part of Lots One (1) and Four (4) in Block "I" of Butler's Addition to the City, formerly Town and Village, of Litchfield, together with that part of the vacated alley lying between said Lots One (1) and Four (4), and described as follows: Beginning at the Northwest corner of said Lot One (1), Block "I," thence running South along the West line of Lot One (1), 155.59 feet; thence West Ten (10) feet; thence North 20.59 feet; thence West Ten (10) feet to the East line of said Lot Four (4); thence North along the East line of said Lot Four (4), One Hundred Thirty-five (135.0) feet to the north line of said Lot Four (4); thence East Twenty (20.0) feet to the point of beginning.

Meeker County, Minnesota Abstract Property

Parcel No. 27- 1288000, legally described as follows:

Part of Lot Four (4), Block I, Butler's Addition to the City, formerly Village, of Litchfield, described as follows:

Beginning at the Northwest corner of said Lot Four (4); thence East along the North line of said lot, 115.00 feet; thence South and parallel with the West line of said lot, 95.0 feet; thence West 115.0 feet, parallel with the North line of said lot; thence North 95.0 feet, along the West line of said lot to the point of beginning.

Meeker County, Minnesota Abstract Property

Parcel No. 27- 1275000, legally described as follows:

Lot One (1) and the East 15 feet of Lot Four (4), Block H, Butler's Addition to the City of Litchfield, formerly Village and Town of Litchfield, together with all that part of the vacated North and South alley between Lots One (1) and Four (4), LESS the South 75 feet of said Lots One (1) and Four (4) and the South 75 feet of the North and South alley between said Lots One (1) and Four (4), Meeker County, Minnesota.

Abstract Property

Passed by the City Council this 6th day of April, 2026.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Public Hearing: March 9, 2026

First Reading: March 16, 2026

Second Reading: April 6, 2026

Publication Date: April 16, 2026

Effective Date: April 21, 2026

2.

CITY OF LITCHFIELD

RESOLUTION NO. 26-4-58

SECOND READING FOR ORDINANCE NO. 838

**AN ORDINANCE VACATING PUBLIC RIGHT-OF-WAY AND PUBLIC EASEMENT
IN BUTLER'S ADDITION TO THE VILLAGE OF LITCHFIELD**

WHEREAS, upon recommendation of the Planning Commission and after holding a public hearing, a First Reading was given on March 16, 2026, Resolution No. 26-3-48,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Litchfield that this be Second Reading of Ordinance No. 838, an ordinance Vacating a Public-Right-of-Way and Public Easement in Butler's Addition to the Village of Litchfield; and

BE IT FURTHER RESOLVED that this be entered into the Book of Ordinances as Ordinance No. 838, and into the Codified Ordinances of the City of Litchfield.

Adopted by the City Council this 6th day of April, 2026.

Attest:

ASSISTANT CITY ADMINISTRATOR

Approved:

MAYOR

CITY OF LITCHFIELD

ORDINANCE NO. 838

ESTABLISHING ORDINANCE NO. 838

**AN ORDINANCE VACATING PUBLIC RIGHT-OF-WAY AND PUBLIC EASEMENT
IN BUTLER’S ADDITION TO THE VILLAGE OF LITCHFIELD**

The City Council of the City of Litchfield does ordain:

To Establish Ordinance No. 838, vacating certain public right-of-way and public easement located in Butler’s Addition to the Village of Litchfield, Meeker County, Minnesota.

A. Vacated Area 1: An alley shall be vacated, legally described as:

The alleys as shown and depicted on the plat within Block D, BUTLER’S ADDITION TO THE VILLAGE OF LITCHFIELD, Meeker County, Minnesota.

B. Vacated Area 2: A utility easement shall be vacated, legally described as:

The utility easement, retained per Document No. 345905, Meeker County, Minnesota.

C. Vacated Area 3: A public utility easement shall be vacated, legally described as:

The public utility easement, described per Document No. 244193, Meeker County, Minnesota,

D. Map: Copies of this Ordinance and a map identifying the area shall be filed with the County Auditor and Recorder.

Passed by the City Council this 6th day of April, 2026.

Approved:

MAYOR

Attest:

ASSISTANT CITY ADMINISTRATOR

Public Hearing: March 9, 2026
First Reading: March 16, 2026
Second Reading: April 6, 2026
Publication Date: April 16, 2026
Effective Date: April 21, 2026

3.

CITY OF LITCHFIELD

**RESOLUTION NO. 26-4-59
SECOND READING FOR ORDINANCE NO. 839
AN ORDINANCE AMENDING PART OF THE CITY CODE,
TITLE XV: LAND USAGE, CHAPTER 154, SECTION 12.1, B: BOUNDARIES
AND OFFICIAL ZONING MAP**

WHEREAS, upon recommendation of the Planning Commission and after holding a public hearing, a First Reading was given on March 16, 2026, Resolution No. 26-3-55,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Litchfield that this be Second Reading of Ordinance No. 839, an ordinance amending part of the City Code, Title XV: Land Usage, Chapter 154: Zoning Ordinance, Section 12.1, B: Boundaries of Official Zoning Map; and

BE IT FURTHER RESOLVED that this be entered into the Book of Ordinances as Ordinance No. 839, and into the Codified Ordinances of the City of Litchfield.

Adopted by the City Council this 6th day of April, 2026.

Attest:

ASSISTANT CITY ADMINISTRATOR

Approved:

MAYOR

CITY OF LITCHFIELD

ORDINANCE NO. 839

AN ORDINANCE AMENDING THE ZONING ORDINANCE

CHAPTER 154, SECTION 12.1, B: BOUNDARIES AND OFFICIAL ZONING MAP

The City Council of the City of Litchfield does Ordain:

That Codified Zoning Ordinance, Chapter 154 Section 12.1, B. Boundaries of Official Zoning Map, to be amended and include as follows:

Zoning Map – R-3 Multifamily Residence District:

Parcel No. 27- 0291000, legally described as follows:

All that part of Block 6 in the Town (now City) of Litchfield according to the plat on file and of record in the office of the Meeker County Recorder, described as follows: Commencing at the North Quarter corner of Section 11, Township 119 North, Range 31 West, Meeker County, Minnesota, thence South 88 degrees 52 minutes East along the north line of said Section 11 distant 87.8 feet; thence South 1 degree 3 minutes East distant 35.0 feet to the south line of so called Eleventh Street for a point of beginning; thence South 88 degrees 52 minutes East along said street line distant 285.2 feet; thence South 1 degree 3 minutes East distant 390.0 feet; thence North 88 degrees 57 minutes West distant 285.0 feet; thence North 1 degree 3 minutes West distant 400.75 feet more or less to the point of beginning.

Passed by the City Council this 6th day of April, 2026.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Public Hearing: March 9, 2026
First Reading: March 16, 2026
Second Reading: April 6, 2026
Publication Date: April 16, 2026
Effective Date: April 21, 2026

LICENSES

CITY OF LITCHFIELD
APPLICATION FOR LICENSE
SALES ON PUBLIC PROPERTY

Applicant/Organization Name: Litchfield Area Community Foundation

Address: PO Box 42 Lfd

Phone #: _____

Location of Proposed Sales: Central Park

Time or Times When Sales Shall Be Attempted: 5:00-9:00 p.m.

Dates When Sales Shall Be Attempted: May 15 - September 30 2026
Each Thurs. + Friday + Occasional Sat.

List contact person's name and phone number and items offered for sale:

Contact Information	Items for Sale
1. <u>Tom Smith 320-221-4893</u>	<u>Popcorn</u>
2. <u>Joyce Kienn 320-221-0541</u>	<u>1919 Rootbeer</u>
3. <u>Judy Hultstrom 320-699-0169</u>	<u>Water (Bottled)</u>
4. <u>Mary Spreiter 320-535-5011</u>	
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____

Date of Application: 3-26-26

Fee Paid: \$35.00

Receipt #: _____

Council Approved: _____

License #: _____

Judy Hultstrom
Applicant's Signature

Fees:
\$5.00 - Single Occasion
\$25.00 - Per Season



March 30, 2026

TO: Mayor Ron Dingmann
Litchfield City Council
Litchfield City Administration

FROM: Litchfield Area Community Foundation
Popcorn Stand Project Fund Committee: Tom Smith, Joyce Kiehn, Judy Hultstrum
and Mary Spreiter

RE: Seasonal Popcorn Stand in Central Park

The Litchfield Area Community Foundation (LACF) had an amazing year with the popcorn stand in the summer of 2025. We appreciated the support from the City of Litchfield.

Connecting with the Granite Falls Kiwanis organization, who donated their “old” popcorn stand to us was perfect. It is small and just right for our nonprofit organization to test the waters with the community. They loved it and started a tradition of popcorn on Thursday and Friday nights in Central Park.

We would like to request permission to operate a seasonal popcorn stand in Central Park again this summer. The seasonal stand fee we paid last year was \$35. Please let us know if it is different this year.

We would like to have the stand in the same location, please let us know if this is not a good place. We plan to provide a garbage/recycling receptacle next to the stand, people requested more garbage cans last year. We are also wondering if there could be 3-4 picnic tables in the area as people would stop to get popcorn and want to enjoy the beautiful park and watch the traffic. We will check with Mario to see if that could be provided.

Last year several nonprofit organizations assisted in operating the stand. We appreciated the help and they were happy to have awareness in the community.

The Litchfield Area Community Foundation is known for providing grant funds to nonprofits in our service area, the popcorn stand is a great way to raise funds for grants and projects.

OTHER ROUTINE MATTERS

COMMUNICATIONS

MINUTES AND REPORTS

Personnel Committee Minutes
March 31, 2026

PERSONNEL COMMITTEE MINUTES



MARCH 31ST, 2026 11:30AM

ADMINISTRATIVE OFFICES OF CITY HALL
126 N MARSHALL AVE, LITCHFIELD MN 55355

ATTENDEES:

Administrators Cziok & Spreiter
Mayor Dingmann
Council Member Allen

A. New Job Description Update

11:30am

Continuing work assigned from council. Administration has a job description developed for a hybrid role. The committee will review tentative titles and timing of the recruitment as well.

B. Grievance

12:10am

Administration will update the committee on a wage grievance received from a department head.

C. Time Allotted for Committee Discussions

12:30pm

The committee will be given space and time to discuss any outstanding needs that should be addressed given recent council dialog.

MINUTES

Administration provided a new job description for committee review. Changes to the City Planner job description were outlined, which in part included listing administrative support functions first with city planning functions secondary. Administration also provided a current to do list and want to do list that would be difficult, depending on the timelines, for current administration staff to accomplish without additional administrative support. The committee reviewed several job titles for the new job description and determined that Administrative Service Coordinator would be appropriate.

Administration discussed the next step would be determining the workload impact once the council has determined priorities. Concerns were shared, however, that even if administration was able to accommodate the priorities with additional support, the rest of the organization may not have enough staff to carry out the workload.

Upon priorities being established, Administration would reach out to city planner and office lead applicants to see if there was any interest in the new position and if so, would conduct interviews.

The committee discussed planning for and redistributing workloads with the absence or imminent retirement of long-standing employees Assistant Administrator Spreiter and former Office Supervisor Hickman.

Administration is scheduling a meeting with a department head on a grievance relating to wages and will report back results of the meeting to committee.

Administration continues to work with the Liquor Store Manager on part-time employee matters and pay increases and will be providing a recommendation in the near future.

Administration will provide the documents and an update to Council Member Larson who was unable to attend.

ACTION ITEMS

- 1) Administration recommends approving job description for Administrative Service Coordinator
- 2) Administration will evaluate organizational workload impacts following council priority setting.
- 3) Administration will seek council authorization at a future time.

ADJOURNMENT 1:05 PM

TIMED ITEMS

ACKNOWLEDGEMENT OF
AUDIENCE/
PRESENTATIONS

Waste Management

COMMISSION
RECOMMENDATIONS

COMMITTEE REPORTS

LEGAL CONSIDERATIONS

BUSINESS

WASTEWATER DAF

Memo to Council



Date: *April 3, 2026*

Meeting Date: *April 6, 2026*

From: *Mike Geers, Operations Engineer*

Subject: *DAF Maintenance Project*

History/Background

The DAF clarifier needs repair. The upper flights/scrapers are deteriorated beyond their useful life and need to be replaced to continue operation of this piece of equipment. The current flights are made of steel, and some have oxidized to the point of failure. Two of the twenty-four flights have been removed due to failures in the connection points.

A quote to build and install new flights out of aluminum was provided to us by MMS they are the prime contractor on our water plant rehabilitation project. See attached quote.

Quote

Date:
3-29-2026



313 34th Ave South
Waite Park, MN. 56387
Phone (320)492-0198

Job Name: Litchfield WWTF
Job Site address: Litchfield MN

Attn: Mike

Labor & Material to Replace all 24 existing rake bars with new Aluminum rake bars, Rake bars to be bent and welded for proper length, new Rubber and backing plate on all rake bars. Stainless Steel Hardware, reuse existing PVC blocks and pins. Install 12 new existing pins.

Total \$ 61,820.00

Greg Braegelmann
MN Mechanical Solutions Inc.
320-492-0198

Accepted By:

Authorized Representative

Date

GOLF COURSE MANAGER POSITION



Memo to Council

Date: *April 3, 2026*

Meeting Date: *April 6, 2026*

From: *Administrator Cziok*

Subject: *Golf Course Manager Position*

Discussion

Following council approval of the golf course manager job description and internal posting resulted in just one candidate. This is the current golf course lead, Bryce Manning. This provides approximately a \$10,000 increase in the employee's salary but should reduce the GC budget by not having an additional full time employee with benefits.

Recommendation

Promoting Bryce Manning to Golf Course Manager should provide the same staffing stability as the civic arena and LARC. A resolution would be in order.

LARC



Memo to Council

Date: *April 3, 2026*

Meeting Date: *April 6, 2026*

From: *Administrator Cziok*

Subject: *LARC Topics*

Discussion Consideration

Director Boerma has included a couple of requests for council consideration. The summer hours is an easy request. This is an update for council that doesn't require a resolution. Council feedback is welcome. The Gun Show request is different.

The LARC wasn't built as an event center but the flexibility to provide space for some of these events can both provide additional income and bring traffic to our community. Are there policy or procedures we can put in place for the council to be comfortable with some of these events taking place?

Staff will also provide a membership update for council on Monday night.

1.



Memo to Council

Date: March 19th

From: Owen Boerema

Subject: Gun Show at the LARC

Kyle Carlson, of Zero Tolerance Firearms and Fishing, would like to host a gun show at the LARC. They are aiming for the 27th, 28th, and 29th of November. They would use 2 courts, setting up on Friday, and taking down on Sunday. They host several gun shows throughout the state, notably the Willmar gun show, hosted at the Civic Center in Willmar.

The LARC was particularly busy over these dates in 2025, with court and room rentals. This show would limit the court rentals we can schedule. Members who come in and want to use the fieldhouse will have less space to use. However, the gun show would bring a large group of people into town, impacting the community on a wider scale. Additionally, the payment for renting the courts would be larger than we would get from individual rentals.

Approval would be subject to proper certifications, proof of insurance, and staff approval of security procedures.

Thank you!

2.



Memo to Council

Date: April 3rd

From: Owen Boerema

Subject: LARC Summer Hours

We would like to propose the following summer hours for the LARC:

- 7am-7pm M-Th
- 7am-4pm Friday
- 9am-3pm Sat
- Closed Sundays
- Memorial Day through Labor Day (May 25 – Sept 7)

Rentals will be available during the closed hours in the evening/weekends, dependent on adequate notice so we can staff them.

Thank you!

COUNCIL MEMBER ALLEN REQUEST



Memo to Council

Date: *April 3, 2026*

Meeting Date: *April 6, 2026*

From: *Administrator Cziok*

Subject: *Cemetery Stone Maintenance*

Discussion

Councilmember Allen would like to renew the cemetery stone maintenance discussion with the council on Monday night.

COMMUNITY SIGN



Memo to Council

Date: *April 3, 2026*

Meeting Date: *April 6, 2026*

From: *Administrator Cziok*

Subject: *Community Sign*

Discussion

The most economical approach for replacement of the community sign is to replace the existing sign with bare LED signs similar to what is seen at the High School and Elementary school. Costs will vary widely depending on the quality and size of the sign installed. In order to ensure this will work and provide a more accurate budget some investigation is needed.

Future steps:

- 1) Remove sign
- 2) Investigate signpost condition
- 3) Provide solutions with quotes
- 4) Authorize purchase
- 5) Review of usage policy
- 6) Sign installation
- 7) Programing and set up

Recommendation

If the council is supportive of this process, we would like a resolution authorizing staff to remove the existing sign, investigate the condition of the post, and provide a quote for new signs.

TREE REPLACEMENT



Memo to Council

Date: *April 3, 2026*

Meeting Date: *April 6, 2026*

From: *Administrator Cziok*

Subject: *Tree replacement*

Discussion

There are a couple of topics to update the council on in regard to tree replacement.

No action is required at this time, but staff started the tree removals required for the Swift Ave project. This removal is much more cost effective than incorporating into the project itself. Once the project is over staff would provide a replacement program internally as well.

Staff has also continued to prepare for the onslaught of Emerald Ash Borer. It is estimated that nearly all ash trees will need to be treated (annually) or removed in the next six years. Residents should also start considering how they will accomplish removal of private trees as well.

Recommendation

A motion supporting staff in being proactive with tree removal and tree replacements could be considered. The council will also want to consider a tree investment as part of your annual transfers coming soon.

HRA BOARD APPOINTMENT

City of Litchfield

COMMISSIONER APPLICATION

NAME: Denise Anderson
PHONE #: 320-221-7677
ADDRESS: 59546 CSAH 16
Litchfield, Mn. 55355
E-MAIL: da0607163@gmail.com

POSITION APPLYING FOR:

HOUSING & REDEVELOPMENT AUTHORITY BOARD:

BRIEFLY TELL US WHY YOU ARE INTERESTED IN SERVING:

Giving back to the community — People are living longer and need more access to affordable housing. I would like to be involved with helping seniors in multiple ways to keep them active.

TELL US WHAT QUALIFICATIONS YOU HAVE THAT MAY ASSIST YOU IN SERVING ON THIS COMMISSION:

I have been on multiple boards. I have lived in Meeker Co. all my life and have ^{seen} multiple changes to help Litch grow. I have worked for Transit (Meeker Co/CET) for over 27 years.

IF YOU LIKE, TELL US ANY ADDITIONAL INFORMATION:

Working with the public all my adult life, I hear many request, suggestions, comments.

NOTE: You may also write on the back side or attach extra information.

City of Litchfield

COMMISSIONER APPLICATION

NAME: Andrea Tjaden
PHONE #: 320-828-6859
ADDRESS: 1426 Cedar Ln
Litchfield, MN 55355
E-MAIL: andrea-tjaden@cornerstonechurchmn.org

POSITION APPLYING FOR:

HOUSING & REDEVELOPMENT AUTHORITY BOARD:

BRIEFLY TELL US WHY YOU ARE INTERESTED IN SERVING:

I care deeply about the Litchfield community and the well-being of the people who live here. Safe, stable, and affordable housing plays a major role in the health of individuals, families, and community as a whole.

TELL US WHAT QUALIFICATIONS YOU HAVE THAT MAY ASSIST YOU IN SERVING ON THIS COMMISSION:

I bring a strong sense of compassion for people, a commitment to community service, and ability to listen carefully and work with others.

IF YOU LIKE, TELL US ANY ADDITIONAL INFORMATION:

I care about helping make Litchfield a strong and supportive place to live. I believe good community leadership requires integrity, humility and a willingness to serve.

NOTE: You may also write on the back side or attach extra information.

Through my work serving people in the community, I have gained insight into some of the real life challenges individuals and families face, including the importance of stability, support systems, and access to safe housing. I am dependable, willing to learn, and I take responsibilities seriously. I would come into this role with a desire to contribute thoughtfully, represent the community well, and help support practical and positive outcomes.

ADDITIONAL ITEMS

ANNOUNCEMENTS

ADJOURNMENT